

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #891

DATE: May 20, 2014

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Pallant, President
Sepideh Yeoh, Vice President
Jennifer von Schneidau, Clerk
Barbara Laifman, Member
Allen Rosen, Member
Brooke Pestano, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, June 17, 2014

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #891

May 20, 2014

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Child Nutrition Worker Sub, Custodian Sub, Campus Supervisor Sub

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. SUPERINTENDENT EVALUATION

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Recognition of 2014 Retirees
2. Remarks from Board Members
3. Remarks from Student Board Member
4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Facilities Planning Committee

7. Report from Technology

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Update on School Safety

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting April 5, 2014](#)
- b. [Public Employee/Employment Changes 01CL224001-01CL22417 & 01CE06589-01CE06639](#)
- c. [Approve Purchase Orders –April 1 – April 30, 2014](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Ratify Overnight Trip for Oak Park High School Solar Cup Club – May 15 – 18, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Quarterly Report on Williams Uniform Complaints – April 2014](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- f. [Approve Out of State Travel for Employees to Attend Columbia Summer Reading/Writing Institute in New York City](#)
Board approval required for out of state travel by employees
- g. [Accept and Approve 2013-2014 Second Period Attendance Report](#)
Board policy required Board approval for enrollment and attendance reports
- h. [Approve Facility Use by Religious Organization – Chabad of Oak Park](#)
Board approval required for facilities use
- i. [Approve Notice of Completion, Amphitheater Project at Medea Creek Middle School](#)
Board approval required for Notice of Completion
- j. [Approve Student Teacher Agreement with Pepperdine University – January, 2014 through July, 2019](#)
Board Policy 3312 requires Board approval for contracts for services

ACTION

2. BUSINESS

- a. [Accept and Approve Annual Report of the Oak Park Citizens' Oversight Committee for Bond Measure C6 and Parcel Tax Measure C](#)
Board asked to accept and approve Oak Park Citizens' Oversight Committee Annual Report for Measure C6 and Measure C
- b. [Ratify Award of Bid 13-12R, Building 100 Modernization at Brookside Elementary School \(Rebid\)](#)
Board Policy 3312 requires Board approval for contracts for services
- c. [Approve Agreement for In-Plant Inspection Services, Project 14-25R Classroom Replacement at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
- d. [Approve Safe School Plans](#)
Board required to approve Safe School Plans

- e. [Approve 2014-2015 \\$50,000 Contribution to the Kanan Shuttle](#)
Board is being asked to contribute to the maintenance of the Kanan Shuttle for 2014-15
- f. [Approve Award of Bid 14-01R, Campus ADA Modernization at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
- g. [Approve Track Resurfacing Project at Oak Park High School](#)
Board approval required for Measure R projects
- h. [Approve Oak Park Independent School Facility Project on Oak View High School Site](#)
Board approval required for Measure R projects
- i. [Approve Solar Power Project and Shade Structure at Oak Park High School](#)
Board approval required for Measure R projects
- j. [Discuss Governor's 2014-15 Budget Proposal – May Revise and Approve Tentative Spending Plan](#)
Board approval required for spending plan

3. HUMAN RESOURCES

- a. [Approve Job Description for Bilingual Translator/Interpreter](#)
Board approval required for job descriptions
- b. [Approve 2014-2015 School Handbooks/Discipline Plans](#)
Board approval required for School Handbooks/Discipline Plans
- c. [Approve Authorization to Restore Director of Child Nutrition Services Position](#)
Approval required to restore management positions

4. BOARD

- a. [Approve Resolution #14-08 – Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting “Specification of the Election Order” to be held on November 4, 2014](#)
Board is required to approve a resolution to order a Board Member election and consolidate the election with other elections
- b. [Discuss and Approve Process for Provisional Appointment of School Board Member](#)
Board will be asked to approve a process to begin provision appointment
- c. [Approve California School Board Association Membership Dues \(\\$7,043\) and Education Alliance Membership Due \(\\$1,761\) for 2014-2015](#)
Board approval required for membership dues

5. BOARD POLICIES

- a. [Approve Amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities – First Reading](#)
Mandated policy updated to reflect new law (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Policy also references new law (AB 556) which prohibits employers from discriminating against employees and job applicants based on their military or veteran status..
- b. [Adopt Board Policy 0460 – Local Control and Accountability Plan – First Reading](#)
New policy reflects the requirements of new law (AB 94 and SB 97, 2013) related to the development of a three-year local control and responsibility plan (LCAP) by July 1, 2014, and an update of the LCAP on or before July 1 of each subsequent year.
- c. [Approve Amendment to Board Policy 0500 - Accountability – First Reading](#)
Policy updated to reflect new law (AB 94, 2013) which changes the definition of “numerically significant student subgroups” for purposes of the state accountability system, establishes a new system of technical assistance and intervention for districts that meet certain criteria,

and repeals law that required an annual discussion of each school's Academic Performance Index (API) at a board meeting.

d. [Adopt Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading](#)

Mandated policy updated to reflect new law (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Material regarding the designation of a district Coordinator for Nondiscrimination, provision of training and information about the district's nondiscrimination policy, grievance procedures moved to new AR.

e. [Approve Amendment to Board Policy 5030 – School Wellness – First Reading](#)

Policy updated with changed recommended by Wellness Council

VII. INFORMATION ITEMS

1. [Monthly Cash Flow Report](#)
2. [Monthly Enrollment and Attendance Report](#)
3. [Monthly Measure R Bond Fund Financial Status Report](#)

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)

MINUTES OF REGULAR BOARD MEETING 4-8-14 #890
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Pallant, called the regular meeting to order at 5:38 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Pallant, President, Ms. Sepideh Yeoh, Vice President, Ms. Jennifer von Schneidau, Clerk, Ms. Barbara Laifman, Member and Mr. Allen Rosen, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:39 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mary Pallant, reconvened the regular meeting to order at 6:14 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Mary Pallant, President, Ms. Sepideh Yeoh, Vice President, Ms. Jennifer von Schneidau, Clerk, Ms. Barbara Laifman, Member, and Mr. Allen Rosen, Member

BOARD ABSENT

Ms. Brooke Pestano, Student Board Rep

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Tim Chevalier led the Pledge of Allegiance to the Flag

REPORT ON CLOSED SESSION

No action was taken in Closed Session held this evening.

ADOPTION OF AGENDA

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education adopted the agenda as presented. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

PUBLIC SPEAKERS

Cherry Boyd addressed the Board about safety in the community.

PRESENTATIONS

The Board recognized Medea Creek Middle School winners of the 2014 Ventura County Science Fair with Certificates of Recognition.

The Board recognized the Oak Park High School Boys' Basketball Team for earning CIF Southern Section Division IIIA Championship with Certificates of Recognition.

REPORT FROM BOARD MEMBERS

Board Member Jennifer von Schneidau reported she attended the Future Freshmen night, the Wellness Committee meeting, the Technology Committee meeting, the Curriculum Council meeting, and the International Gala. Board Member Allen Rosen reported he also attended the International Gala and the OPHS performance of "Cabaret". He announced that he and his family have decided to host a foreign exchange student next year. Board Member Barbara Laifman reported she attended the BES and ROES Distinguished School Visits, a technology demonstration at OHES, the OPHS performance of "Cabaret", participated in the BES Principal interview process, attended the DELAC meeting, the International Gala, the Kanan Shuttle Committee, and attended Walk the Dog event. She reminded everyone the Big Sunday event is coming up. Board Member Sepideh Yeoh reported she participated in the BES Principal interview process and attended the ROES Distinguished School Visit. Ms. Yeoh reported the International Gala went very well and she thanked everyone for their help and support. Board Member Mary Pallant reported she attended MAC meeting.

REPORT FROM SUPERINTENDENT

Dr. Knight introduced new BES principal Sara Ahl and asked Dr. Heilbron to give some background information about Ms. Ahl for the Board. Dr. Knight reminded everyone that Denise Pope will be speaking tomorrow on the Challenge Success program. He thanked Sepideh for her work on the International Gala. Dr. Knight reported that all the elementary schools have had their Distinguished Schools visits and we are proud of all their hard work in getting the applications and visits completed. Dr. Knight reported the Dog Walk went very well on Saturday and earned \$535 for Life Animal Rescue. He reported the passing of Eileen Kahn, wife of past Board Member Bob Kahn, a long time resident of Oak Park. A memorial service will be held at BES Multi-purpose Room on Saturday from 12-3:00 p.m.

Report from School Site Councils

The Board received School Site Council report from Medea Creek Middle School.

Report from Facilities Planning Committee

Tom Wulf reported on the continuing work of the Facilities Planning Committee.

Report from Technology

No report from Technology Committee.

DISCUSSION ITEMS

Update on School Safety – Dr. Knight gave an update on School Safety projects throughout the District.

C.1. CONSENT AGENDA

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved the Consent Agenda. Motion carried Aye – Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

- b. [Approve Minutes of Regular Board Meeting March 18, 2014 and Special Board Meeting March 25, 2014](#)**
- a. [Public Employee/Employment Changes 01CL22392-01CL22400 & 01CE06588-01CE06588](#)**
- b. [Approve Purchase Orders –March 1 – March 31, 2014](#)**
- c. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America – April 10-13, 2014](#)**
- d. [Approve Notice of Completion, Project 13-01R Building 200 Modernization at Brookside Elementary School](#)**

ACTION

a. Acceptance of Annual Report of the Oak Park Citizens' Oversight Committee for Bond Measure R

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved the Annual Report of the Oak Park Citizens' Oversight Committee for Bond Measure R. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 1.

2. BUSINESS

a. Approve Resolution #14-04, In Support of the Environmentally Safe Cleanup of Santa Susanna Field Laboratory

Four students from OPHS reported to the Board on the situation of the environmental concerns about the Santa Susana Field Lab and the reason for supporting the Resolution.

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved Resolution #14-04, In Support of the Environmentally Safe Cleanup of Santa Susanna Field Laboratory. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

b. Approve Solar Power Project and Shade Structure at Oak Park High School

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education tabled this item. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved moving forward with this project. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

c. Approve Authorization of Superintendent to Award Contract for Bid 13-12R, Building 100 Modernization at Brookside Elementary School

On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved authorization of Superintendent to Award Contract for Bid 13-12R, Building 100 Modernization at Brookside Elementary School. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

d. Approve Award of Bid 13-15R, Building "A" Gymnasium Modernization at Oak Park High School

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the award of Bid 13-15R, Building A Gymnasium Modernization at Oak Park High School. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

e. Approve Award of Bid 14-01R, Campus ADA Modernization at Oak Park High School

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Award of Bid 14-01R, Campus ADA Modernization at Oak Park High School. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

f. Approve Budget for Common Core State Standards Implementation

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved the budget for Common Core State Standards Implementation. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh. No-0.

g. Approve Donations

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved Donations to the District. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

3. HUMAN RESOURCES

a. Public Hearing and Receive OPTA Proposal for 2014-15 Negotiations and Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association

Public Hearing Opened at 8:09 p.m. No Comments Public Hearing Closed at 8:10 p.m.

On motion of Allen Rosen, seconded by Jennifer von Schneidau, the Board of Education approved the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Teachers Association. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

b. Public Hearing and Receive OPCA Proposal for 2014-15 Negotiations and Approve the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association

Public Hearing Opened at 8:10 p.m. No Comments Public Hearing Closed at 8:11 p.m.

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved the District's Initial Proposal for Collective Bargaining Negotiations with the Oak Park Classified Association. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

4. BOARD POLICIES

a. Approve Amendment to Board Policy 5123 – Promotion/Acceleration/Retention – First Reading

On motion of Sepideh Yeoh, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 5123 – Promotion/Acceleration/Retention. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No - 0.

b. Approve Amendment to Board Policy 6146.1 – High School Graduation Requirements – First Reading

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 6146.1 – High School Graduation Requirements on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

c. Approve Amendment to Board Policy 6162.51 – State Academic Achievement Tests – First Reading

On motion of Sepideh Yeoh, seconded by Jennifer von Schneidau, the Board of Education approved the amendment to Board Policy 6162.51 – State Academic Achievement Test on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

d. Adopt Board Policy 6164.2 – Guidance/Counseling Services – First Reading

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved the adoption of Board Policy 6164.2 – Guidance/Counseling Services on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No - 0.

e. **Approve Amendment to Board Policy 6173.1 – Education for Foster Youth – First Reading**

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 6173.1 – Education for Foster Youth on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

f. **Approve Amendment to Board Policy 6179 – Supplemental Instruction – First Reading**

On motion of Jennifer von Schneidau, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 6179 – Supplemental Instruction on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

g. **Approve Amendment to Board Policy 7214 – General Obligation Bonds – First Reading**

On motion of Jennifer von Schneidau, seconded by Sepideh Yeoh, the Board of Education approved the amendment to Board Policy 7214 – General Obligation Bonds on first reading. Motion carried Aye: Laifman, Pallant, Rosen, von Schneidau, Yeoh, No – 0.

VII. INFORMATION ITEMS

1. **Monthly Cash Flow Report**
2. **Monthly Enrollment and Attendance Report**
3. **Monthly Measure R Bond Fund Financial Status Report**

V. OPEN DISCUSSION

There being no further business before this Board, the Regular meeting is declared adjourned at 9:06 p.m.

Date _____ President of the Board

Date _____ Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.1.c. APPROVE PURCHASE ORDERS – APRIL 1-30, 2014

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued April 1-30, 2014?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued during the reporting period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES:

1. Approve the attached Purchase Order Report as submitted.
2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Includes Purchase Orders dated 04/01/2014 - 04/30/2014

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00606	Herff Jones	Teacher/Administration gowns & Hoods	Home Independent Study Program	010	152.11
P14-00607	Omega Construction Company	OHES Repair Restrooms	Business Administration	010	14,900.00
P14-00608	LDM Enterprises	Key Code Machine	Business Administration	010	2,431.43
P14-00609	Drawing Board Printing	Envelopes/mat & supp/admin disc	Oak Park High School	010	271.74
P14-00610	Compuwave Inc.	Back Up toner for 8710dw	Home Independent Study Program	010	172.00
P14-00611	Department of Industrial Rela	Proj 13-01R & Proj 13-03R DIR Services BES/OPHS	Business Administration	213	6,655.61
P14-00612	CTE CAL, Inc.	Proj 13-03R Inspection Services Bldg C OPHS	Business Administration	213	28,820.00
P14-00613	CTE CAL, Inc.	Proj 13-05 Inspection ADA Field Improve OPHS	Business Administration	213	3,850.00
P14-00614	CTE CAL, Inc.	Proj 13-01R Inspection Bldg 200 Modernization BES	Business Administration	213	2,028.00
P14-00615	Home Depot DEPT 32 2500369867	Proj 13-12 Supplies Bldg 100 Modernization BES	Business Administration	213	359.29
P14-00616	Home Depot DEPT 32 2500369867	Proj 13-15 Supplies Bldg A Gym Modernization OPHS	Business Administration	213	510.80
P14-00617	Kevin & Shanyn Cox	SpEd Settlement	District-wide	010	7,920.00
P14-00618	Cathy Carpenter Consulting	SpEd Consultation Services	District-wide	010	100.00
P14-00619	Southwinds Transportation	DON: Bus Transport for Chinese Field Trip	Medea Creek Middle School	010	528.10
P14-00621	Advantra Graphics	Display Banners Meatless Mondays Program	Business Administration	010	527.18
P14-00623	Frontline Technologies, Inc	AESOP on-site training	Accounting & Payroll	010	1,099.93
P14-00624	CTE CAL, Inc.	MCMS DSA Amphitheater Inspection	Business Administration	010	601.00
P14-00625	Chuck Boone	Consulting Service Security Cameras Districtwide	Business Administration	213	5,000.00
P14-00626	C Below Subsurface Imaging	Proj 14-25 Utility Locating Services OPHS	Business Administration	213	1,725.00
P14-00627	Berry General Engineering Cont	Proj 14-02 R Asphalt Repairs BES & ROES	Business Administration	213	149,485.00
P14-00628	Division of State Architect	Proj 14-25R DSA Application Classroom OPHS	Business Administration	213	11,867.51
P14-00629	CTE CAL, Inc.	Proj 10-01R DSA Inspect Fire Alarm OHES OVHS BES	Business Administration	213	2,145.00
P14-00630	CTE CAL, Inc.	Proj 13-05R DSA Inspect ADA Improve OPHS	Business Administration	213	25,553.50
P14-00631	CTE CAL, Inc.	Proj 13-15R DSA Inspect Bldg A Mod OPHS	Business Administration	213	550.00
P14-00632	CTE CAL, Inc.	Proj 12-08R DSA Inspect Bldg E/Admin OPHS	Business Administration	213	1,760.00
P14-00633	CTE CAL, Inc.	Proj 13-18R DSA Inspection Wood Columns OPHS	Business Administration	213	1,430.00
P14-00634	CTE CAL, Inc.	Proj 13-03R DSA Inspection Bldg C Mod OPHS	Business Administration	213	7,425.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1

Includes Purchase Orders dated 04/01/2014 - 04/30/2014

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00635	CTE CAL, Inc.	DSA Inspection Telescopic Seating OPHS	Business Administration	010	550.00
P14-00636	Infinity Comm & Consult	Erate Application Mangement Services	Business Administration	010	12,500.00
P14-00637	Main Street Tours	Parent funded field trip--Santa Barbara Zoo	Red Oak Elementary School	010	2,805.00
P14-00638	Santa Barbara Zoo	Parent funded field trip	Red Oak Elementary School	010	1,348.00
P14-00639	Channel Islands Roofing	Roof Repairs at Various locations	Business Administration	010	5,875.00
P14-00640	Kaiser Air & Sheet Metal Inc.	HVAC Repair 300 Build/BES	Business Administration	010	2,247.55
P14-00641	U.S. Sports Netting	Safety Netting OPHS/JV baseball field	Business Administration	010	7,700.00
P14-00642	Van Nuys Awning Co. Inc	Repair Awning in lunch area	Oak View High School	010	800.89
P14-00643	Stefanie Karp	SpEd - Independent Educational Evaluation	District-wide	010	1,000.00
P14-00644	Jones & Bartlett Learning LLC	CCC-ECSI Course Completion Cards - District Nurse	District-wide	010	143.94
P14-00645	Adriana Anaya Psy.D	SpEd / student Independent Education Evaluation	District-wide	010	3,500.00
P14-00646	Disneyland Youth Ed Series c/ o American Express	G.A.T.E. Trip to Disney Youth Education Series	Oak Hills Elementary School	010	3,412.00
P14-00647	CCEA State Treasurer	CCEA Dinner - May 2, 2014	Oak View High School	010	50.00
P14-00648	Underwood Family Farms c/o Am erican Express	1st Grade Field Trip to Underwood Family Farms	Oak Hills Elementary School	010	1,440.00
P14-00649	Brian Hoover	Aquarium UV Sterilizer Installation	Superintendent	010	316.50
P14-00650	Ian K. Williamson	OHES typing boot camp - 1/13-4/2/2014	Human Resources	010	1,350.00
P14-00651	Advantra Graphics	School Watch Spring Newsletter	District-wide	010	3,263.92
P14-00652	C & C Signs	Play Banners/LOTT/materials	Oak Park High School	010	985.00
P14-00653	Ventura County - CAMFT c/oDeni se Butler-Foley	Ventura County Chapter CAMFT Conference	District-wide	010	125.00
P14-00654	Main Street Tours	Parent funded field trip	Red Oak Elementary School	010	1,900.00
P14-00655	Educational Data Systems	CELDT overage charge 2013-2014	Curriculum	010	100.00
P14-00656	Southwinds Transportation	DON:R/T bus transport for 8th Gr Disneyland Trip	Medea Creek Middle School	010	5,604.80
P14-00657	Disneyland Ticket Services DLR	DON:Disneyland Tkts 8th Gr Trip	Medea Creek Middle School	010	29,260.00
P14-00658	Guided Discoveries Inc.	DON: Deposit 2014-15 CIMI Fox Landing	Medea Creek Middle School	010	5,880.00
P14-00659	Guided Discoveries Inc.	DON: Deposit 2014-15 Catalina Trip Toyon Bay	Medea Creek Middle School	010	8,640.00
P14-00660	TUMBLEWEED EDUCATIONAL ENTERPR ISES INC	G.A.T.E.Trip to Disney Youth Education Series	Oak Hills Elementary School	010	880.00
P14-00661	Santa Barbara Museum Of Natura l History	2nd Grade Field Trip S.B. Natural History Museum	Oak Hills Elementary School	010	300.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 2

Includes Purchase Orders dated 04/01/2014 - 04/30/2014

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P14-00662	PEARSON ASSESSMENTS ORDER PROC ESSING	SpEd Protocol Order - Elementary	District-wide	010	303.15
P14-00663	Riverside Publishing	SpEd Protocols Order - MCMS	District-wide	010	328.53
P14-00664	Pro-Ed	SpEd Protocols Order - MCMS	District-wide	010	272.60
P14-00665	TUMBLEWEED EDUCATIONAL ENTERPR ISES INC	2nd Grade Field Trip S.B.Museum of Natural History	Oak Hills Elementary School	010	1,098.00
P14-00666	Wildlife Experience	Donation - 1st grade field trip	Brookside School	010	295.00
P14-00667	Pro-Ed	SpEd Protocols Order - OPHS	District-wide	010	206.80
P14-00668	PEARSON ASSESSMENTS ORDER PROC ESSING	SpEd - Protocols Order - Sp&L	District-wide	010	1,049.75
P14-00669	PEARSON ASSESSMENTS ORDER PROC ESSING	SpEd Protocols Order - Sp&L	District-wide	010	1,613.28
P14-00670	Achievement Products	SpEd Protocoll Order - OT	District-wide	010	596.50
P14-00671	Therapro	SpEd Protocols Order - OT	District-wide	010	466.48
P14-00672	Western Psychological Services	SpEd Protocol Orders - Psychs	District-wide	010	169.20
P14-00673	PEARSON ASSESSMENTS ORDER PROC ESSING	SpEd Protocol Orders - Psychs	District-wide	010	873.61
P14-00674	Pro-Ed	SpEd Protocols Order - Psychs	District-wide	010	365.43
P14-00675	Aseba	SpEd Protocols Order - Psychs	District-wide	010	587.50
P14-00676	CJSFBALFOUR	DON: CJSF Honor Certificates	Medea Creek Middle School	010	178.07
P14-00677	Therapro	SpEd Protocols Order - Psychs	District-wide	010	556.95
P14-00678	PEARSON ASSESSMENTS ORDER PROC ESSING	SpEd Protocols Order - Psychs	District-wide	010	1,744.88
P14-00679	Ventura County Fire Protection	Payment for CPR/AED Classes	Human Resources	010	336.00
P14-00680	Sunnyside Sea Farm	Lights from the Sea - Pyrocystiis Fusiformis	Business Administration	010	752.50
P14-00681	Compuwave Inc.	Computer Upgrade - Fiscal Services	Business Administration	010	1,802.78
T14-00029	AllConnected C/o Ingram Micro	Proj 14-01C Network Switches Districtwide	Technology Coordinator	212	356,684.04
T14-00056	Collaboration Solutions	Ceiling mounted projectors for G9 and BES Lib	Technology Coordinator	212	5,344.34
T14-00057	Uzibull	Uzibull iPad Air Cases (Shockwave) 240	Technology Coordinator	212	9,952.35
T14-00058	PCM-G, Inc.	Bretford Chromebook Carts for HP14	Technology Coordinator	010	10,180.25
T14-00059	Advantidge c/o AmEx	School Badge & Bundle Package + Printer	Business Administration	010	16,939.85
T14-00060	Apple Computer, Inc. Ms:198-3E D	Computer/Admin/Disc	Oak Park High School	010	2,227.86
T14-00061	Collaboration Solutions	2013-14 21st CC-Installs Part 3	Technology Coordinator	212	4,034.11
T14-00062	Apple Computer, Inc. Ms:198-3E D	iPad Airs for SBAC Carts, Mgmt Macs & Servers	Technology Coordinator	212	145,580.82
T14-00063	Apple Computer MS 198-3ED c/o American Express	iPad Airs 32Gb (400)	Technology Coordinator	212	282,849.78

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 3

Includes Purchase Orders dated 04/01/2014 - 04/30/2014

PO Number	Vendor Name	Description	Location	Fund	Account Amount
Total Number of POs			83	Total	<u><u>1,227,236.21</u></u>

Fund Recap

Fund	Description	PO Count	Amount
010	General Fund	61	173,626.06
212	Measure C6 Technology Bond Fun	6	804,445.44
213	Measure R FACILITIES Bond Fund	16	249,164.71
		Total	<u><u>1,227,236.21</u></u>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.1.d. RATIFY OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL SOLAR CUP CLUB – MAY 15-18, 2014

CONSENT

ISSUE: Shall the Board ratify an trip for the Oak Park High School Solar Cup Club?

BACKGROUND: Principal, Kevin Buchanan, requests ratification for this club trip held May 15-18th at Lake Skinner, by Temecula, CA. Approximately 18 club members, one OPUSD staff advisors and four-five parent chaperones travelled by district approved drivers in district vehicles. Club members and chaperones stayed at the Lake Skinner campground. The cost was approximately \$100 per student to cover the cost of food, transportation, and the campsite. Accept this as certification that the Principal reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

- ALTERNATIVES:**
1. Ratify field trip as presented.
 2. Do not ratify field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Kevin Buchanan

Respectfully submitted

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.1.e. APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – APRIL 2014

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – April 2014?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Office of Education. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

- ALTERNATIVES:**
1. Approve the Quarterly Report on Williams Uniform Complaints – April 2014
 2. Do not approve the Quarterly Report on Williams Uniform Complaints JApril 2014

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action:	On motion of _____, seconded by _____, the Board of Education:			
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

¹TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.1.f. APPROVE OUT OF STATE TRAVEL FOR EMPLOYEES TO ATTEND THE COLUMBIA SUMMER READING/WRITING INSTITUTE IN NEW YORK CITY

Consent

ISSUE: Shall the Board of Education approve the out of state travel for the Oak Park employees to attend the Columbia Summer Reading/Writing Institute?

STATEMENT: According to Board Policy 3350, the Board of Education must approve out of state travel for certificated and classified employees. Three teachers will be attending Columbia workshops this summer in New York City. Eva Novak will be attending a writing workshop from June 23-27, 2014, Diane Farlow and Jennifer Williams will be attending a writing workshop from August 4-8, 2014 and Heather Sloan will be attending a reading workshop from August 11-15, 2014.

- ALTERNATIVES:**
1. Approve the out of state travel for employees to attend the Columbia Summer Reading/Writing Institute in New York City.
 2. Do not approve the out of state travel for employees to attend the Columbia Summer Reading/Writing Institute in New York City.

RECOMMENDATION: Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

¹ CS June

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.1.g. ACCEPT AND APPROVE 2013-14 SECOND PERIOD ATTENDANCE REPORT

CONSENT

ISSUE: Shall the Board receive and review the Second Period (P-2) Attendance Report on the status of the District's Average Daily Attendance (ADA) ending with the seventh school month?

BACKGROUND: The District's Revenue Limit funding is based on its ADA, which is reported to the State three times annually. The First Period Attendance Report, commonly referred to as P-1, is filed with the State at the end of the fourth school month. The Second Period Attendance Report, typically called P-2, reports the average of month one through the last school month that ends on or before April 15th of the current school year (usually Month 7). The District's actual Revenue Limit is based on the P-2 Report. The third and final report, the Annual Report, is filed at the conclusion of the fiscal year. The second reporting period has concluded and the District's P-2 Report is attached for the Board's review.

RECOMMENDATION: None - information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Attendance School District

County: Ventura

Fiscal Year: 2013-14

District: Oak Park Unified

P-2

CDS CODE 56 73874

Certificate Number: B737D0AB

Regular ADA		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	A-1	1,074.68	999.57	791.56	1,630.35	4,496.16
Extended Year Special Education [EC 56345 (b)(3)] (Divisor 175)	A-2	0.72	0.39	0.65	0.79	2.55
Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions	A-3	0.00	0.90	0.00	1.00	1.90
Extended Year Special Education - Nonpublic, Nonsectarian Schools [EC 56366 (a)(7)] and/or Nonpublic, Nonsectarian Schools - Licensed Children's Institutions (Divisor 175)	A-4	0.00	0.14	0.00	0.18	0.32
Community Day School [EC 48664] (Divisor 70/135/180)	A-5	0.00	0.00	0.00	0.00	0.00
ADA Totals (Sum of A-1 through A-5)	A-6	1,075.40	1,001.00	792.21	1,632.32	4,500.93
Other						
ADA for Students in Full-Time Independent Study included in Section A	B-1	208.49				
ADA not eligible for general funding through Independent Study NOT included in Section A	B-2	0.00				
ADA for Students in Transitional Kindergarten pursuant to EC 46300 included in Section A (Lines A-1 through A-5, TK/K-3 Column, First Year ADA Only)	B-3	26.34				
ADA for Students in Continuation Education included in Section A (Line A-1, Grades 9-12 Column)	B-4	36.50				
ADA for Students in Opportunity Classes included in Section A (Line A-1, Total Column)	B-5	0.00				

Attendance School District

County: Ventura

Fiscal Year: 2013-14

District: Oak Park Unified

P-2

CDS CODE 56 73874

Certificate Number: B737D0AB

Prior Year ADA Adjustment		TK/K-3	Grades 4-6	Grades 7-8	Grades 9-12	Total
<p>Prior Year P-2 ADA for pupils attending a charter school sponsored by the district in the current year who attended a non-charter school of the district in the prior year [EC 42238.051 (2) (B)].</p>						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-1	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-2	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-1 + C-2)	C-3	0.00	0.00	0.00	0.00	0.00
<p>Prior Year P-2 ADA for pupils attending a non-charter school in the current year who attended a charter school sponsored by the district in the prior year. The ADA may not be greater than the ADA reported for that pupil by the school district in the current year [EC 42238.051 (2) (C)].</p>						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-4	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-5	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-4 + C-5)	C-6	0.00	0.00	0.00	0.00	0.00

Attendance School District

County: Ventura
 District: Oak Park Unified
 CDS CODE 56 73874

Fiscal Year: 2013-14
 P-2
 Certificate Number: B737D0AB

Prior Year P-2 ADA attributable to district
 resident pupils attending a non-charter school
 [EC 42238.052].

Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-7	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-8	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-7 + C-8)	C-9	0.00	0.00	0.00	0.00	0.00
Gain or Loss of ADA due to a Reorganization or Transfer of Territory [EC 42238.05 (a) (3)]. If the ADA adjustment is a loss, report the loss as a negative number in Line C-10 or C-11.						
Regular ADA (includes Opportunity Classes, Home and Hospital, Special Day Class, and Continuation Education)	C-10	0.00	0.00	0.00	0.00	0.00
Extended Year Special Education [EC 56345 (b) (3)] (Divisor 175)	C-11	0.00	0.00	0.00	0.00	0.00
ADA Totals (C-10 + C-11)	C-12	0.00	0.00	0.00	0.00	0.00

Certification

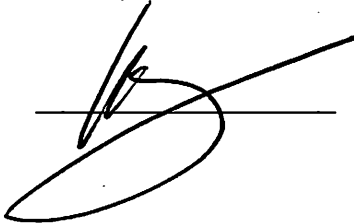
County: Ventura
District: Oak Park Unified
CDS CODE 56 73874

Fiscal Year: FY 2013-14
P-2
B737D0AB

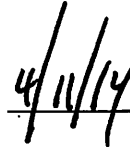
Attendance School District

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____



Date: _____



County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Barbara Dickerson
PHONE (818)735-3215 *
FAX (818)865-8467
E-Mail bdickerson@oakparkusd.org

Certification

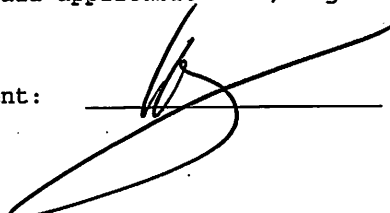
County: Ventura
District: Oak Park Unified
CDS CODE 56 73874

Fiscal Year: FY 2013-14
P-2
A2AE3118

Class Size Penalties: Regular Day Classes and Enrollment for Kindergarten and Elementary Grades

I hereby certify that, to the best of my knowledge, all data have been compiled and reported in accordance with all applicable laws, regulations and instructions.

School District Superintendent: _____



Date: _____

4/14/14

County Superintendent of Schools: _____

Date: _____

Any inquiries concerning this report should be directed to:

CONTACT NAME Barbara Dickerson
PHONE (818) 735-3215 *
FAX (818) 865-8467
E-Mail bdickerson@oakparkusd.org

Class Size Penalties

County: Ventura

Fiscal Year: 2013-14

District: Oak Park Unified

P-2

CDS CODE 56 73874

Certificate Number: A2AE3118

Kindergarten

Classes Maintained for the Full Second Period

A-1	A-2	A-3	A-4	A-5
24	1	24	33	0
25	2	50	66	0
26	7	182	231	0
27	2	54	66	0
Total	12	310	396	

Kindergarten

Classes Maintained for Less than the Full Second Period

B-1	B-2	B-3	B-4	B-5	B-6	B-7
Total						

Grades 1-3

Classes Maintained for the Full Second Period

C-1	C-2	C-3	C-4	C-5
23	1	23	30	0
24	2	48	60	0
26	2	52	60	0
27	5	135	150	0
28	13	364	390	0
29	6	174	180	0
Total	29	796	870	

Grades 1-3

Classes Maintained for Less than the Full Second Period

D-1	D-2	D-3	D-4	D-5	D-6	D-7
Total						

Kindergarten Excess Enrollment Calculation

E-1: Total Classes (A-2 + B-2)	12
E-2: Total Pupils Enrolled (A-3 + B-3)	310
E-3: Average Number of Pupils per Class (E-2 / E-1)	25.8
E-4: Total Excess Enrollment (A-5 + B-7)	0

Grades 1-3 Excess Enrollment Calculation

E-5: Total Classes (C-2 + D-2)	29
E-6: Total Pupils Enrolled (C-3 + D-3)	796
E-7: Average Number of Pupils per Class (E-6 / E-5)	27.4
E-8: Total Excess Enrollment (C-5 + D-7)	0

Class Size Penalties

County: Ventura
District: Oak Park Unified
CDS CODE 56 73874

Fiscal Year: 2013-14
P-2
Certificate Number: A2AE3118

Grades 4-8 Average Enrollment Calculation

F-1: Total Number of Pupils Enrolled 1,782
F-2: Total Number of Full Time Equivalent Classroom Teachers 64.0
F-3: Average Number of Pupils Enrolled Per Full-Time Equivalent Classroom Teacher (F-1 / F-2) 27.8

Kindergarten Full Second Period

A-1: Average Class Enrollment Size
A-2: Number of Classes of this Size
A-3: Total Pupils Per Class Size (A-1 * A-2)
A-4: Approved Limit of Enrollment (A-2 * 33)
A-5: Excess Enrollment (If A-3 > A-4 then A-3 - A-4, else 0)

Grades 1-3 Full Second Period

C-1: Average Class Enrollment Size
C-2: Number of Classes of this Size
C-3: Total Pupils Per Class Size (C-1 * C-2)
C-4: Approved Limit of Enrollment (C-2 * 30)
C-5: Excess Enrollment (If C-3 > C-4 then C-3 - C-4, else 0)

Kindergarten Less Than Full Second Period

B-1: Average Class Enrollment Size
B-2: Number of Classes of this Size
B-3: Total Pupils Per Class Size (B-1 * B-2)
B-4: Approved Limit of Enrollment (B-2 * 33)
B-5: Excess Enrollment (If B-3 > B-4 then B-3 - B-4, else 0)
B-6: Fraction of Period in Session (ex: 4/7 = .57)
B-7: Modified Excess Enrollment (B-5 * B-6)

Grades 1-3 Less Than Full Second Period

D-1: Average Class Enrollment Size
D-2: Number of Classes of this Size
D-3: Total Pupils Per Class Size (D-1 * D-2)
D-4: Approved Limit of Enrollment (D-2 * 30)
D-5: Excess Enrollment (If D-3 > D-4 then D-3 - D-4, else 0)
D-6: Fraction of Period in Session (ex: 4/7 = .57)
D-7: Modified Excess Enrollment (D-5 * D-6)

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.1.h. APPROVE FOR FACILITY USE BY RELIGIOUS ORGANIZATION

CONSENT

ISSUE: Shall the Board authorize the use of the parking lot at the Oak Park Unified School District Support Services Center by Chabad of Oak Park?

BACKGROUND: As a provision of its Conditional Use Permit (CUP) required by the County of Ventura, the Chabad of Oak Park has requested to continue their use of the Support Services Center parking lot for the 2014-15 school year. The Chabad has agreed to abide by all District rules and regulations regarding use of facilities. The applicant will pay all applicable charges, including the use of 27 specified parking spaces as required by the CUP.

The Chabad's Facility Use Request form, including the dates and times of usage is attached for the Board's review. It is important to note that there are a few dates where the use occurs during school hours. The superintendent has conferred with the principal of Oak View High School, and both agree the impact is negligible. It is recommended that the Board waive its policy regarding facility use during school hours in the case of this specific application.

- ALTERNATIVES:**
1. Authorize the use of the parking lot at the Support Services Center by Chabad of Oak Park, effective July 1, 2014-June 30, 2015, under the following conditions:
 - a) Applicant abides by all District rules and regulations regarding Facility use.
 - b) Scheduled use is as stated on the application for use.
 - c) Applicable fees will be based on current Board-approved facility use rates, and will include the use of 27 specified parking spaces.
 - d) The applicant will pay all applicable fees in advance of the use.
 2. Do not authorize this use of facilities.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: on motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**Oak Park Unified School District
APPLICATION FOR USE OF SCHOOL FACILITIES**

Application No. _____

— THIS PERMIT TERMINATES ON JUNE 30 OF THIS FISCAL YEAR —

PLEASE PRINT

Application is hereby made for the use of facilities at Oak Park Unified School District

Facility Requested: Parking lot - 27 spaces
Building Room Other

Date Requested: From: 07/01/14 Day: Su M T W T F S From: _____ a.m./p.m.

To: 06/30/15 Day: Su M T W T F S To: _____ a.m./p.m.

Scheduled Activity (list speaker, topic, or type of meeting): Please see attached calendar

Will food be served? Yes No If yes, what type? Beverages Refreshments Pot-Luck Prepared Meal

Will admission be charged or any monies collected? Yes No If yes, how will the proceeds be used? _____

Equipment Requested: Number of Chairs _____ Number of Tables _____ Other _____

Organization Information

Name of Organization Chabad of Oak Park

Designated Representative Rabbi Yisrael Levin Title Director of Development

Billing Address 30347 Canwood St Agoura Hills 91301
Street City Zip

Insurance Company Church Mutual Policy No. 0200406-02-439616

Certification

- 1) Applicant hereby indemnifies and agrees to hold the Oak Park Unified School District, its officers, and employees harmless from any and all claims, demands, causes of action, liability, or loss of any sort because of, or arising out of, the acts or omissions of the applicant or persons using the facilities under the auspices of the applicant. The applicant may be required also to defend on behalf of the District any and all claims at his expense.
- 2) Applicant shall be personally responsible, on behalf of the organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment while occupied by the organization. Applicant agrees to abide by and enforce the rules and regulations of the Oak Park Unified School District governing the non-school use of buildings, grounds, and equipment.
- 3) Applicant states that he has read the rules and regulations on the reverse side of this application and agrees to abide by and enforce same.
- 4) Applicant guarantees payment of all fees and charges assessed by the District within thirty (30) days after invoice date.
- 5) Cancellation of this facility request shall be made to the school Principal at least 24 hours before the times requested or the organization will be charged for custodial time.
- 6) The undersigned states that, to the best of his knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime including, but not limited to, the crimes specified in Section 11400 and 11401 of the California Penal Code. This statement is made under the penalties of perjury.

Signature [Signature] Date 5/7/14

Name (please print) Yisrael Levin Title Rabbi

Address 5998 Conifer St Oak Park 91371
Street City Zip Day Phone 818-929-4265

— THIS SECTION FOR OFFICE USE ONLY —

Approval

Estimated custodial time required: Regular Hours _____ Overtime Hours _____ Additional personnel time required: _____ Hours

This application is approved for scheduled time and date _____
Building Principal Date

Estimated Charges

Rental _____ Free* Direct Costs Fair Rental Value

Custodial _____

Cafeteria _____ This is not an invoice. You will be billed for any legal charges related to this use of facilities after the date of actual use (or quarterly, if year-round use.)

Other _____

TOTAL _____ *Donations to cover all or part of the listed direct costs will be gratefully accepted on behalf of the students of our district.

— SUBMIT TO SCHOOL OFFICE FOR APPROVAL —

White Copy — Principal Yellow Copy — Business Office Pink Copy — Maintenance Goldenrod Copy — Organization (after approval)

July 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 10:00am - 2:00pm Sundown + 1 Hour
6	7	8	9	10	11	12 10:00am - 2:00pm Sundown + 1 Hour
13	14	15	16	17	18	19 10:00am - 2:00pm Sundown + 1 Hour
20	21	22	23	24	25	26 10:00am - 2:00pm Sundown + 1 Hour
27	28	29	30	31		

August 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Sundown + 1 Hour	2 10:00am - 2:00pm Sundown + 1 Hour
3	4	5	6	7	8 Sundown + 1 Hour	9 10:00am - 2:00pm Sundown + 1 Hour
10	11	12	13	14	15 Sundown + 1 Hour	16 10:00am - 2:00pm Sundown + 1 Hour
17	18	19	20	21	22 Sundown + 1 Hour	23 10:00am - 2:00pm Sundown + 1 Hour
24	25	26	27	28	29 Sundown + 1 Hour	30 10:00am - 2:00pm Sundown + 1 Hour
31						

September 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Sundown + 1 Hour	6 10:00am - 2:00pm Sundown + 1 Hour
7	8	9	10	11	12 Sundown + 1 Hour	13 10:00am - 2:00pm Sundown + 1 Hour
14	15	16	17	18	19 Sundown + 1 Hour	20 10:00am - 2:00pm Sundown + 1 Hour
21	22	23	24 Rosh Hashanah Sundown+ 2 Hours	25 Rosh Hashanah Sundown+ 2 Hours	26 Sundown + 1 Hour	27 10:00am - 2:00pm Sundown + 1 Hour
28	29	30				

October 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8 Sukkot Sundown+2 Hours	9 Sukkot 10:00am - 2:00pm Sundown+2 Hours	10 Sukkot 10:00am - 2:00pm Sundown + 1 Hour	11 10:00am - 2:00pm Sundown + 1 Hour
12	13	14	15 Shmini Atzeret Sundown+2 Hours	16 Shmii Atzeret 10:00am - 2:00pm	17 Simchat Torah 10:00am - 2:00pm Sundown + 1 Hour	18 10:00am - 2:00pm Sundown + 1 Hour
19	20	21	22	23	24 Sundown + 1 Hour	25 10:00am - 2:00pm Sundown + 1 Hour
26	27	28	29	30	31 Sundown + 1 Hour	

November 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 10:00am - 2:00pm Sundown + 1 Hour
2	3	4	5	6	7 Sundown + 1 Hour	8 10:00am - 2:00pm Sundown + 1 Hour
9	10	11	12	13	14 Sundown + 1 Hour	15 10:00am - 2:00pm Sundown + 1 Hour
16	17	18	19	20	21 Sundown + 1 Hour	22 10:00am - 2:00pm Sundown + 1 Hour
23	24	25	26	27	28 Sundown + 1 Hour	29 10:00am - 2:00pm Sundown + 1 Hour
30						

December 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Sundown + 1 Hour	6 10:00am - 2:00pm Sundown + 1 Hour
7	8	9	10	11	12 Sundown + 1 Hour	13 10:00am - 2:00pm Sundown + 1 Hour
14	15	16	17	18	19 Sundown + 1 Hour	20 10:00am - 2:00pm Sundown + 1 Hour
21	22	23	24	25	26 Sundown + 1 Hour	27 10:00am - 2:00pm Sundown + 1 Hour
28	29	30	31			

January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Sundown+1hour	3 10:00am-2:00pm Sundown+1hour
4	5	6	7	8	9 Sundown+1hour	10 10:00am-2:00pm Sundown+1hour
11	12	13	14	15	16 Sundown+1hour	17 10:00am-2:00pm Sundown+1hour
18	19	20	21	22	23 Sundown+1hour	24 10:00am-2:00pm Sundown+1hour
25	26	27	28	29	30 Sundown+1hour	31 10:00am-2:00pm Sundown+1hour

February 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Sundown+1hour	7 10:00am-2:00pm Sundown+1hour
8	9	10	11	12	13 Sundown+1hour	14 10:00am-2:00pm Sundown+1hour
15	16	17	18	19	20 Sundown+1hour	21 10:00am-2:00pm Sundown+1hour
22	23	24	25	26	27 Sundown+1hour	28 10:00am-2:00pm Sundown+1hour

March 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 Sundown+1hour	7 10:00am-2:00pm Sundown+1hour
8	9	10	11	12	13 Sundown+1hour	14 10:00am-2:00pm Sundown+1hour
15	16	17	18	19	20 Sundown+1hour	21 10:00am-2:00pm Sundown+1hour
22	23	24	25	26	27 Sundown+1hour	28 10:00am-2:00pm Sundown+1hour
29	30	31				

April 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 PASSEVER Sundown+2hours	4 PASSEVER 10:00am-2:00pm Sundown+2hours
5 PASSEVER 10:00am-2:00pm Sundown+2hours	6	7	8	9 PASSEVER Sundown+2hours	10 PASSEVER 10:00am-2:00pm Sundown+2hours	11 PASSEVER 10:00am-2:00pm Sundown+2hours
12	13	14	15	16	17 Sundown+1hour	18 10:00am-2:00pm Sundown+1hour
19	20	21	22	23	24 Sundown+1hour	25 10:00am-2:00pm Sundown+1hour
26	27	28	29	30		

May 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
					1 Sundown+1hour	2 10:00am-2:00pm Sundown+1hour	
3	4	5	6	7	8 Sundown+1hour	9 10:00am-2:00pm Sundown+1hour	
10	11	12	13	14	15 Sundown+1hour	16 10:00am-2:00pm Sundown+1hour	
17	18	19	20	21	22 Sundown+1hour	23 Shavuot 10:00am-2:00pm Sundown+2hours	
24 Shavuot 10:00am-2:00pm Sundown+2hours	31	25 Shavuot 10:00am-2:00pm Sundown+2hours	26	27	28	29 Sundown+1hour	30 10:00am-2:00pm Sundown+1hour

June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Sundown+1hour	6 10:00am-2:00pm Sundown+1hour
7	8	9	10	11	12 Sundown+1hour	13 10:00am-2:00pm Sundown+1hour
14	15	16	17	18	19 Sundown+1hour	20 10:00am-2:00pm Sundown+1hour
21	22	23	24	25	26 Sundown+1hour	27 10:00am-2:00pm Sundown+1hour
28	29	30				

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.1.i. APPROVE NOTICE OF COMPLETION, AMPHITHEATER PROJECT AT MEDEA CREEK MIDDLE SCHOOL

CONSENT

ISSUE: Shall the Board approve the Notice of Completion for the Medea Creek Middle School Amphitheater Project, contracted with MS Earthworks and Hughes General Engineering, Inc.?

BACKGROUND: On April 9, 2013, Board of Education authorized construction of an amphitheater adjacent to the lunch area, to be funded by the site's Parent Faculty Association. The District entered into contracts for this project with MS Earthworks on December 18, 2013 and with Hughes General Engineering, Inc. on January 24, 2014.

All work of the contracts for this project is now complete. District staff and construction manager Balfour Beatty have inspected the finished project and are satisfied that it has been completed in compliance with contract specifications. It is recommended that the Board approve a Notice of Completion accepting the finished project.

ALTERNATIVES:

1. Approve the Notice of Completion for the Medea Creek Middle School Amphitheater Project, contracted with MS Earthworks and Hughes General Engineering, Inc.
2. Do not approve the Notice of Completion.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

NOTICE OF COMPLETION

Notice is hereby given that the Oak Park Unified School District, a school district in Ventura County, is the owner in fee of the following described and real property, to-wit:

Description: Medea Creek Middle School, 1002 Doubletree Road, Oak Park, CA 91377

That on or about December 18, 2013 the said Oak Park Unified School District of Ventura County entered into a contract with MS Earthworks of Simi Valley, California, and that on or about January 24, 2014 the said Oak Park Unified School District of Ventura County entered into a contract with Hughes General Engineering, Inc. of Camarillo, California, for Medea Creek Middle School Amphitheater Project on certain real property hereinbefore described: that said building and improvements were actually completed on May 20, 2014: that the address of said Oak Park Unified School District is 5801 E. Conifer Street, Oak Park, CA 91377, Ventura County, California.

OAK PARK UNIFIED SCHOOL DISTRICT
By Anthony W. Knight, Ed.D., Superintendent, Secretary to the
Oak Park Unified School District Board of Trustees

Anthony W. Knight, being first duly sworn, deposes and says: that he is secretary of the Board of Trustees of the Oak Park Unified School District, a school district of Ventura County, California: that he therefore verifies the foregoing Notice of Completion on behalf of said Oak Park Unified School District: that the Oak Park Unified School District of Ventura County, California is owner of the property described in the foregoing notice: that he has read the foregoing notice and knows the contents thereof: that he has personal knowledge of the facts therein stated: that the same are true.

STATE OF CALIFORNIA
COUNTY OF VENTURA

Anthony W. Knight, Ed.D., Superintendent
Oak Park Unified School District

On _____ before me, Shannan Kaesberg, Notary Public, personally appeared Anthony W. Knight, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANTHONY W. KNIGHT Ed.D., SUPERINTENDENT
DATE: MAY 20, 2014

SUBJECT: C.1.j. APPROVE STUDENT TEACHING AGREEMENT WITH PEPPERDINE UNIVERSITY – JANUARY, 2014 THROUGH JULY, 2019

CONSENT

ISSUE: Shall the Board of Education enter into Student Teaching Agreement with Pepperdine University, commencing January 6, 2014 until July 31, 2019?

STATEMENT: Education Code section 11006 authorizes the Governing Board of any school district to enter into agreements with a state college/university or private college/university accredited by the State Board of Education as a teacher education institution, to provide supervised student teaching experience.

ALTERNATIVES:

1. Approve Student Teaching Agreement with Pepperdine University, commencing January 6, 2014, until July 31, 2019 and authorize the Superintendent to sign the agreement on behalf of the District.
2. Do not approve Student Teaching Agreement with Pepperdine University.

RECOMMENDATION: Alternative #1

Respectfully submitted,

Anthony W. Knight Ed.D.
Superintendent

Prepared by:
Leslie Heilbron, Ed.D., Assistant Superintendent, HR

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

DIRECTED TEACHING AGREEMENT

This Agreement is made between Pepperdine University on behalf of Pepperdine Teacher Preparation Programs and the hereinafter mentioned school district Oak Park Unified School District.

RECITALS

- A. Pepperdine has established an approved program (the "Program") of directed teaching for training education students of the University;
- B. Directed teaching experiences are a required and integral part of the Program;
- C. Pepperdine desires the cooperation of Oak Park Unified School District in the training of students through the directed teaching experiences; and
- D. Pursuant to the provisions of Section 44320 of the California Education Code, the governing board of a District is authorized to enter into agreements with any university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through directed teaching to students enrolled in teacher education curricula of such institution; and
- E. Any such agreement may provide for the payment in money or services for the services rendered by the District in an amount not to exceed the actual cost to the District of the services rendered by the District.

Now, therefore, it is mutually agreed between the parties hereto as follows:

SPECIAL PROVISIONS

DATE: April 11, 2014

PARTIES: Pepperdine University and Oak Park Unified School District

TERM: From January 6, 2014 to July 31, 2019
(This contract is effective for a 5-year term)

SERVICES: Not to exceed three Clinical Experiences per year, per mentor.

RATE AND AMOUNT: \$150 Master Teaching Stipend per student, per session of Clinical Observation.
\$150 Master Teaching Stipend per student teacher, per session of directed mentoring for Clinical Experience.

METHOD OF PAYMENT:

_____ Stipend is to be paid directly to the District.

XXXX Stipend is to be paid directly to the Master Teacher.

GENERAL TERMS

1. Directed Teaching

- A. The District shall provide teaching experience through directed teaching to schools and classes of the District, not to exceed the number of directed teaching assignments set forth in the special provisions. Such directed teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and Pepperdine through their duly authorized representatives may agree upon.
- B. The District may, for good cause, refuse to accept for directed teaching any student of Pepperdine assigned to directed teaching in the District. In such event, Pepperdine shall terminate the assignment of such student to the directed teaching program in the District.
- C. The term “directed teaching” as used herein and elsewhere in this Agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District who hold valid clear teaching credentials issued by the California Commission on Teacher Credentialing authorizing them to serve as classroom teachers in the schools or classes in which the direct teaching is provided, and who have completed a minimum of three years successful teaching experience.
- D. Pepperdine student teachers without emergency or substitute credentials may not be asked by the school districts to serve and be paid for substitute teaching. Such students are not regarded as properly certified and require full-time supervision. Those holding substitute or emergency credentials may substitute only for their master teacher when s/he is out ill; when it is determined by the principal that such substitution is in the best interest of the student teacher and the students in the classroom; only after the first four weeks of that student’s first student teaching assignment; the student teacher is paid by the District; and the number of days is kept to a minimum.
- E. Pepperdine will pay for the performance by the District of all services required to be performed by the District under this Agreement at the aforesaid rates for each session of part-time directed teaching or full-time directed teaching provided by the District pursuant to this Agreement.
- F. The term “session of directed teaching” as used herein and elsewhere in this Agreement is considered to be a full day of directed teaching daily for five (5) days a week for a minimum of eight (8) weeks for elementary credential candidates (for this, the elementary credential candidates receives four (4) semester units of practice teaching credit) and six (6) periods a day for five (5) days a week for a minimum of eight (8) weeks for secondary credential candidates (for this, the secondary credential candidates receive four (4) semester units of practice teaching credit). The credential candidate must complete two (2) sessions for a minimum total of sixteen (16) weeks.
- G. An assignment of a Pepperdine student to directed teaching in classes of schools of the District shall be for one (1), two (2), or three (3) sessions as mutually agreed between Pepperdine and the District.

- H. An assignment of a Pepperdine student to directed teaching in the District shall be deemed to be effective for the purposes of this Agreement as of the date the student presents to the proper authorities of the District the assignment papers or other documents provided by Pepperdine affecting such assignment, but no earlier than the date of such assignment as shown on such card or other documents.
- I. In the event the assignment of a Pepperdine student to directed teaching is terminated by Pepperdine for any reason after the student has been in directed teaching and has been at the assignment for a minimum of two weeks, the District shall receive payment for the assignment on account of such student as though there had been no termination of the assignment. Said payment to exceed no more than four (4) units per session of terminated assignment.
- J. If applicable, within a reasonable time following the close of each session of Pepperdine, the District shall submit an invoice in triplicate, to Pepperdine for payment, at the rate provided herein, for all directed teaching provided by the District under and in accordance with this Agreement during said session. This process may be altered in writing according to individual district procedures as to how the invoicing will proceed.
- K. Notwithstanding any other provision of this Agreement, Pepperdine shall not be obligated by this Agreement to pay the District any amount in excess of the total sum set forth in the section on Special Provisions.
- L. In accordance with California Education Code Section 44320(b), each credential candidate, prior to assignment to District, must obtain at his or her sole expense a "Certificate of Clearance", which includes a complete Live Scan Service. The University will ensure that students receive a Certificate prior to beginning their assignment in the district.
- M. In accordance with California Education Code Section 49406, each credential candidate prior to assignment to District must obtain at his or her sole expense an examination, by a licensed physician or surgeon within the past 60 days to determine that he or she is free of active tuberculosis, or provide a current certificate that shows s/he is free of communicable tuberculosis prior to beginning their assignment in the District.

1. Minimum Insurance Requirements

- A. District. The District shall maintain insurance in full force and effect, at its sole expense, the following minimum insurance coverage or comparable program of self-insurance:
 - i. Commercial General Liability (Minimum Requirement):
\$1,000,000 Combined Single Limit
 - ii. Coverage:
 - Premises/Operations
 - Liability Medical Payments
 - Liability
 - Personal Injury Liability

iii. The District shall maintain in full force and effect, at its sole expense, Workers' Compensation and Employers Liability Insurance in a form and amount covering District's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:

1. Statutory limits per State of California

2. Employers Liability

\$1,000,000 Each Accident

\$1,000,000 Each Employee

District shall provide University with 30 days written notice before cancellation, or any reduction or material change in coverage.

B. University shall maintain insurance in full force and effect, at its sole expense:

i. Commercial General Liability (Minimum Requirement):

\$2,000,000 General Aggregate

\$1,000,000 Combined Single Limits

ii. Coverage:

Premises/Operations Liability Medical

Payments Liability Contractual Liability

Personal Injury Liability

Independent Contractors

iii. The University will maintain in full force and effect, at its sole expense Workers' Compensation and Employers Liability Insurance in a form and amount covering University's full liability under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time. Coverage:

1. Statutory limits per State of California

2. Employers Liability

\$1,000,000 Each Accident

\$1,000,000 Each Employee

Student teachers shall be covered under the workers' compensation insurance policy maintained by Pepperdine University and as such the parties agree that such coverage shall be the exclusive remedy of student teachers in the event an injury or illness should arise under the duration of this contract.

A certificate of general liability insurance with the District named as an additional insured shall be provided by Pepperdine University' Legal Counsel to the District 30 days in advance of the commencement of this agreement.

The District will require 30 days written notice before cancellation, or any reduction or material change in coverage.

3. Indemnity

District shall defend, indemnify and hold Pepperdine, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents, or employees.

Pepperdine shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Pepperdine, its officers, agents or employees.

4. Miscellaneous

- A. Termination. Either party may terminate this Agreement with or without cause by providing written notice to the other party. Termination will be effective at the end of the school year during which the notice is issued. The notice required under this paragraph shall be sent by registered mail.
- B. Any notice required to be given pursuant to this Agreement shall be in writing and shall be served by personal service or first class mail. When served by first class mail, service shall be conclusively deemed effective three (3) days after deposit thereof in the United States mail, postage prepaid, addressed to the party to whom such notice is to be given as herein provided:

Notice to Pepperdine: Pepperdine University
Graduate School of Education and Psychology
6100 Center Drive, 5th Floor
Los Angeles, CA 90045
ATTN: Teacher Preparation Program Director

Notice to District: Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
ATTN: Superintendent

- C. District and Pepperdine agree that neither will unlawfully discriminate against any individual on the basis of age, sex, race, creed, color, religious belief, national origin, and disability, status as a disabled veteran, or veteran of the Vietnam era.
- D. Neither party shall use the other's name or any corporate or business name which is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party.

- E. The Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and may be modified only by a writing signed by both parties.
- F. The parties hereto shall not have either the power or the right to assign this Agreement or any part thereof to any person or party for any reason, and any attempt to do so shall be void and of no legal effect.
- G. This Agreement shall be governed by and construed under the laws of the State of California, which shall be the forum for any lawsuit arising from or incident to this Agreement.
- H. Should either party reasonably retain an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs including fees and costs of corporate staff and counsel.
- I. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

In witness thereof, the parties hereto have caused this Agreement to be signed by its duly authorized representative.

School District
Representative

Print Name	Signature	Date
------------	-----------	------

Robert R. Barner,
Program Director

Print Name	Signature	Date
------------	-----------	------

Margaret J. Weber,
Dean

Print Name	Signature	Date
------------	-----------	------

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.2.a. ACCEPT AND APPROVE ANNUAL REPORT OF THE OAK PARK CITIZENS' OVERSIGHT COMMITTEE FOR BOND MEASURE C6 AND PARCEL TAX MEASURE C

REPORT/DISCUSSION

ISSUE: Shall the Board receive and accept the annual report of the Oak Park Citizens' Oversight Committee for Bond Measure C6 and Parcel Tax Measure C?

BACKGROUND: A major provision of Bond Measures C6 and R, and Parcel Tax Measure C, was the establishment of a citizen's oversight committee to monitor the use of monies expended from these sources. As required by its bylaws, the full membership of the Board-appointed committee met four times, with two subcommittees for Measure C6 and for Measure R meeting on three separate occasions. The Committee presented its 2014 annual report for Measure R at the Board's April 8, 2014 meeting. On May 7, 2014 the full Committee met to complete its annual reports for both Measures C and C6. The written reports were undergoing final proofing as this agenda was going to press and will be sent to the Board and posted on the website as soon as the documents are complete. It is anticipated that members of the Oak Park Citizens' Oversight Committee will present its reports at this evening's meeting.

- ALTERNATIVES:**
1. Review and accept the reports from the Oak Park Citizens' Bond Oversight Committee, with thanks for its service.
 2. Do not accept the report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Scheidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.b. RATIFY AWARD OF BID 13-12R, BUILDING 100 MODERNIZATION PROJECT AT BROOKSIDE ELEMENTARY SCHOOL (RE-BID)

ACTION

ISSUE: Shall the Board ratify the award of Bid 13-12R, Building 100 Modernization at Brookside Elementary School (Re-Bid)?

BACKGROUND: At its April 8, 2014 meeting, the Board authorized the Superintendent to award Bid 13-12R, Building 100 Modernization at Brookside Elementary School (Re-Bid) to the lowest responsive and responsible bidder, subject to the Board’s subsequent ratification.

The budget established for this work is \$850,000 for direct construction and \$170,000 as contingency, for a total of \$1,020,000. On April 10, 2014, four bids were received in response to the District’s call for re-bid of this project. The following is a recap of the bids received; bid amounts are Base Bid only, no alternates were requested:

<u>Bidder</u>	<u>Bid Amount</u>
SBS Corporation	\$1,225,755.00
Pars Arvin Corporation	\$1,243,000.00
Omega Construction	\$1,300,000.00
United Mechanical	\$1,349,000.00

All bids received were thoroughly reviewed and analyzed. Based on the recommendation of District staff, Balfour Beatty Construction (BBC), and the Facility Planning Subcommittee, the Superintendent awarded Bid 13-12R (Re-Bid), base bid only, to SBS Corporation of Thousand Oaks, California, in the amount of \$1,225,755.00, as the lowest responsive and responsible bidder. Attached are the bid recap, analysis, and recommendation prepared by BBC.

ALTERNATIVES:

1. Ratify the award of Bid 13-12R, Building 100 Modernization at Brookside Elementary School (Re-Bid) to SBS Corporation, in the amount of \$1,225,755.00, as lowest responsive and responsible bidder for this work.
2. Do not ratify the award.
- 3.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____

Student Rep _____

Oak Park Unified School District
5801 East Conifer Street
Oak Park, CA 91377
Attn; Martin Klauss, Assistant Superintendent Business Services

April 22, 2014

Subject: Measure "R" Staff Support Services
Oak Park Unified School District
Oak Park, CA

Re: Project; 13-12R (REBID) Building 100/MPR Modernization at Brookside Elementary School - Recommendation to Award Bid to the Lowest Responsive Bidder

Dear Mr. Klauss,

The District has received bids for Project 13-12R (REBID) Building 100/MPR Modernization at Brookside Elementary School on April 10, 2014. The following companies submitted a bid (bid opening sheet is attached). This Project is indicated to occur in the current year in the Measure "R" Master Plan update approved by the Board on January 21, 2014. The work is currently scheduled to occur during the 2014 Summer Break.

Contractor		Total Bid
SBS Corporation	\$	1,225,755.00
Pars Arvin Construction	\$	1,243,000.00
Omega Construction	\$	1,300,000.00
United Mechanical	\$	1,349,000.00

The 2014 Master Plan Update allocates \$850,000 plus a contingency of 20% for a total construction budget of \$1,020,000 to complete the scope of work related to this project. Should the Board authorize Notice of Award to the low bidder, SBS Corporation, a cost to Master Plan contingency of \$205,755 will be realized.

Options to the Board;

- A. Accept the re-bid and authorize Staff to enter into an Agreement with SBS Corporation
- B. Reject the bids and authorize Staff to re-bid the project

Balfour Beatty Construction has reviewed the bid package and confirmed the submitted proposal is responsive and we would recommend the Board of Trustees authorize Staff to proceed with issuance of a Notice of Award and Agreement to SBS Corporation.

Should you have any questions or require any additional information, please contact me at anytime

Respectfully,



Dennis Kuykendall
Senior Project Manager, Balfour Beatty Construction

Attachments; Bid Sheet Tabulation

- cc. Julie Suarez, OPUSD
- Tom Wulf, OPUSD FPC
- Peter Kristensen, OPUSD FPC
- Keith Henderson, Balfour Beatty Construction, File

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.c. APPROVE AGREEMENT FOR IN-PLANT INSPECTION SERVICES, PROJECT 14-25R CLASSROOM REPLACEMENT AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve an agreement for in-plant inspection services for Project 14-25R Classroom Replacement at Oak Park High School?

BACKGROUND: At its meeting March 25, 2014, the Board authorized Project 14-25R, Classroom Replacement at Oak Park High School. The Division of the State Architect (DSA) requires that an in-plant inspector observe the fabrication of the structures during the entire manufacturing process. The District has requested the attached proposal from Inland Inspections & Consulting for these services. Inland Inspections has performed these satisfactorily performed these services for the District over the last 20 years, and is very familiar with the manufacturer and specific structures being utilized for this Project. Construction manager Balfour Beatty Construction has reviewed the proposal and recommends approval of the attached agreement.

- ALTERNATIVES:**
1. Approve the attached agreement with Inland Inspections & Consulting, in the amount of \$22,050.00, for in-plant inspection services for Project 14-25R Classroom Replacement at Oak Park High School.
 2. Do not approve the agreement.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

May 2, 2014

Mr. Martin Klauss
 Assistant Superintendent
 Business and Administrative Services
 Oak Park Unified School District
 5801 E. Conifer
 Oak Park, CA 91377

Mr. Klauss:

E-MAIL TO: mklauss@oakparkusd.org

RE: DSA In-Plant Inspection at GrowthPoint Structures for Oak Park High School
 DSA Application Number 03-115698, DSA File Number 56-H10
 Seven Relocatable Buildings (21 floors/modules)

It is my understanding that you will be having seven relocatable buildings (21 floors/modules as referenced above) fabricated at GrowthPoint Structures. We would like to provide you with this proposal for the referenced inspection service.

Our fee for in-plant inspection at GrowthPoint Structures for these buildings will be \$22,050.00. It is our understanding that nondestructive examination/testing (NDE) will not be required at GrowthPoint. If concrete inspection/testing will be required at GrowthPoint, you will need to arrange with a testing lab to provide these special inspection and testing services. Pursuant to direction from DSA, our in-plant inspector will not sample concrete. We are, however, affiliated with a local testing lab that can provide you with a quote at a very reasonable rate for the concrete sampling and testing if it is required for this job. Please contact River City Testing at (951) 697-0800 for this information. Our fee does *not* include concrete inspection/testing and NDE.

If we are selected to provide this service, please provide confirmation by signing below and returning a copy of this proposal to me by mail, e-mail, or fax. Please provide a purchase order if one will be required for our billing.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

APPROVED BY:

SIGNATURE: _____

Robert E Schumacher
 Director of Operations

PRINTED NAME: _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.d. APPROVE SAFE SCHOOL PLANS

ACTION

ISSUE: Shall the Board review and approve the Safe School Plan for each District school as required by Education Code 35294.2?

BACKGROUND: The Oak Park Unified School District must annually review and update its Safe School Plans in order to remain in compliance with EC 35294.2. This year the each of the District’s schools has updated their plans, providing specific site information to update the District master copy. These updates include specific names and responsibilities in the event of disaster or emergency. EC 35294.2 requires that the revised plans be approved by the Board of Education and be available for public display each school year. Each site’s updated plan and certification of compliance will be provided to the Board under separate cover prior to this evening’s meeting and each school will have their plan displayed in a prominent place at their site for public review upon the Board’s approval.

ALTERNATIVES:

1. Approve the amended Safe School Plans as presented.
2. Do not approve the amended Safe School Plans.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.e. APPROVE PARTNERSHIP TO PROVIDE KANAN SHUTTLE SERVICE

ACTION

ISSUE: The Kanan Shuttle operates a currently free service between the Agoura Hills area and Oak Park. The District has been asked to contribute toward the operation of the Shuttle along with other local agencies as part of the 20% contribution required by the state in order to keep the service free.

BACKGROUND: The Kanan Shuttle began service in August, 2013. The program is a result of a grant received by the Ventura County Transportation Authority from the State of California. A requirement of the grant is that 20% of the cost to operate the system be paid by the locality. The cost of the program is \$500,000 per year. The state pays \$400,000 and the locality is responsible for \$100,000. Discussions have been held with Supervisor Linda Parks and the Oak Park Municipal Advisory Council. This year the MAC is providing \$75,000 in funding to keep the service free until September. Both Supervisor Parks and the MAC have suggested that OPUSD consider partnering to help keep the service free. The rationale for this is that many of our District of Choice students use the shuttle at our urging in order to help mitigate traffic in the community.

- ALTERNATIVES:**
1. Approve \$50,000 per year as a partner in the Kanan Shuttle program with the stipulation that the service remains free.
 2. Do not approve the proposal.

RECOMMENDATION: Alternative #1.

RATIONALE: OPUSD benefits greatly from the DOC program and would like to assist with measures to mitigate traffic in the community. Also, OPUSD could thereby help provide a service that allows our students who are residents to have access to jobs, entertainment, etc. in the wider community. The District exists to serve the community of Oak Park and this proposal will also bring a residual benefit by allowing local senior citizens to access public transportation in the community.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
 VOTE: AYES NOES ABSTAIN ABSENT
 Laifman _____
 Pallant _____
 Rosen _____
 von Schneidau _____
 Yeoh _____
 Student Rep. _____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.f. APPROVE TRACK RESURFACING PROJECT AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board approve a proposed track resurfacing project at Oak Park High School?

BACKGROUND: The Oak Park High School administration, in concert with OPHS Athletic Boosters Club (ABC), request that the Board authorize a contract to resurface the running track in the OPHS stadium. OPHS and ABC have selected the attached proposal from Hellas Construction, Inc. to resurface the 11-year-old track. Hellas Construction previously performed the installation of the synthetic turf football field at OPHS. A copy of Hellas' proposal is attached for the Board's review.

The proposed renovations would be funded entirely by a donation from ABC to OPHS, and would be completed during the summer recess. The project has been reviewed for compliance with DSA and ADA requirements by the Business Operations Department, which fully endorses this effort. In order to comply with Public Contract Code bidding requirements, the Board is asked to authorize the use of the piggyback provisions of California Multiple Award Schedule (CMAS) Contract #4-10-78-0058A.

- ALTERNATIVES:**
1. Approve the proposed running track resurfacing project at Oak Park High School and accept the Hellas proposal in the amount \$111,500.00, utilizing the piggyback provisions of California Multiple Award Schedule Contract #4-10-78-0058A.
 2. Do not approve the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

April 14, 2014

Jason Meskis
Oak Park High School
899 Kanan Rd
Oak Park, CA 91377
Phone (818) 735-3300
Cell (818) 266-6617
jmeskis@oakparkusd.org

RE: **Running Track Renovations**
CMAS Contract 34-10-78-0058A

Mr. Meskis,

Hellas Construction, Inc. is providing this proposal based on your request, and is providing the scope of work below. This work has an approximate start date of July 19, 2014 and a completion date of August 10, 2014.

Track Surfacing

1. **Hellas** will inspect existing track surfacing with Owner prior to any repairs.
2. **Hellas** will provide and install **epiQ Tracks™ S200 RETOP** (approx. 5140 SY) 'impermeable' polyurethane structural spray surface on the track oval, chute and three field event runways.
3. Stripe per Owner requirements.
4. Bonds
5. Clean up as necessary.

Quotation. One hundred ten thousand dollars and no cents
\$111,500.00

*****This price is based on purchasing from **Hellas** through CMAS***

Exclusions (but not limited to):

1. Any landscaping or grassing of the immediate surrounding areas.
2. Irrigation installation or repair.
3. Any Allowances or Contingencies.
4. Any electrical work.
5. Any concrete work
6. Fencing or fence repair.
7. Engineering.
8. Permits.
9. Owner shall provide ingress/egress for ALL personnel, equipment and materials; typical construction traffic shall be expected for the duration of this contract. Contractor NOT responsible for damage due to typical construction traffic ingress/egress to the construction site.

Please contact this office should you have any questions regarding this quotation. **Hellas Construction, Inc.** looks forward to the award of this project, and is eager to work with you.

Sincerely,

Tommy McDougal
VP/Chief Estimator

ACCEPTANCE OF PROPOSAL – The above scope of work, prices and conditions are satisfactory and are hereby accepted.

Signature

Date

Cc. Job file

State of California
MULTIPLE AWARD SCHEDULE
Hellas Construction, Inc.

4-10-78-0058A - Brand-Hellas
Floor Cov-Sport Flooring
Floor Cov-Synthetic Turf

(Above descriptions for marketing purposes only. Review contract for products/services available.)

CONTRACT NUMBER:	4-10-78-0058A
CMAS TERM DATES:	11/5/2010 through 12/31/2015
DISTRIBUTION:	STATEWIDE

THIS CONTRACT IS AVAILABLE FOR USE BY STATE OF CALIFORNIA AGENCIES, AND LOCAL GOVERNMENT AGENCIES IN CALIFORNIA.

NOTICE: Products and/or services on this CMAS contract may be available on a Mandatory Statewide Contract (formerly Strategically Sourced Contract). If this is the case, the use of this CMAS contract is restricted unless the State agency has an approved exemption pursuant to MM 05-11, and as further explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: <http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.htm>. This requirement is not applicable to local government entities.

The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.



KRISTI F. JOHNSON, Program Analyst, California Multiple Award Schedules Unit

Effective Date: **11/5/2010**

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.g. APPROVE OAK PARK INDEPENDENT SCHOOL FACILITY PROJECT ON OAK VIEW HIGH SCHOOL SITE

ACTION

ISSUE: Shall the Board approve the proposed Oak Park Independent School (OPIS) facility project on the Oak View High School/District Office site?

BACKGROUND: As this agenda was going to press, Administration was finalizing a proposal to relocate 5 portable classrooms from the Oak Park High School (OPHS) campus to the Oak View High School/District Office site. The portables, available due to by their replacement by 7 new classrooms at OPHS, will be used to create an OPIS campus next to the Oak View facility, adjacent to Chaparral Park. The finalized proposal, including project benefits, costs, funding, and community implications will be forwarded to the Board and posted on the District website as soon as it is completed.

- ALTERNATIVES:**
1. Approve the proposed Oak Park Independent School (OPIS) facility project on the Oak View High School/District Office site.
 2. Do not approve the proposed Oak Park Independent School (OPIS) facility project on the Oak View High School/District Office site.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.h. APPROVE SOLAR POWER PROJECT AND SHADE STRUCTURE AT OAK PARK HIGH SCHOOL

DISCUSSION/ACTION

ISSUE: Shall the Board receive an update and approve a resolution of findings in connection with the Solar Power Project and Shade Structure at Oak Park High School?

BACKGROUND: As this agenda was going to press Administration was working with contractor SK Solar, Inc., district legal counsel, and various consultants to refine the solar installation proposal presented at the Board’s April meeting, and prepare a resolution of project findings for action at this evening’s meeting. Updated information and a resolution of findings will be forwarded to the Board and posted on the District’s website as they become available.

- ALTERNATIVES:**
1. Receive an update on the Solar Power Project and Shade Structure at Oak Park High School.
 2. Receive an update and approve a presented resolution of findings in connection with the Solar Power Project and Shade Structure at Oak Park High School.
 3. Receive an update and do not approve a presented resolution of findings in connection with the Solar Power Project and Shade Structure at Oak Park High School.

RECOMMENDATION: At the Board’s discretion.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.2.i. GOVERNOR'S 2014-15 BUDGET PROPOSAL - MAY REVISION
DISCUSSION/ACTION

ISSUE: Shall the Board receive a report on the Governor's May Revision to the 2014-15 Budget Proposal, and approve funding for a list of proposed District priorities?

BACKGROUND: Governor Brown has announced that he will present the May Revision to his 2014-15 Budget Proposal on Tuesday, May 13, 2014. At this evening's meeting, Administration will update the Board on the details of the May Revision, and it is anticipated that the Business Office will have a preliminary estimate of the Revision's financial impact on the District. It is further expected that the Administration will present its list of recommended priorities and related costs for the upcoming school year, requesting the Board's approval for its inclusion in the District's 2014-15 budget.

The May Revision had not been presented as this agenda was going to press. The Administrations priority recommendations and any other relevant budget information will be forwarded to the Board and posted on the District's website as soon as it becomes available.

- ALTERNATIVES:**
1. Receive a report on the Governor's May Revision to the 2014-15 Budget Proposal, and approve funding of the Administration's list of proposed District priorities.
 2. Receive a report on the Governor's May Revision to the 2014-15 Budget Proposal, and do not approve funding the list of proposed priorities.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.3.a. APPROVE JOB DESCRIPTION FOR BILINGUAL TRANSLATOR/INTERPRETER

ACTION

ISSUE: Shall the Board authorize a job description for a Bilingual Translator/Interpreter?

BACKGROUND: Staff is recommending that the Board establish a job description for a Bilingual translator/Interpreter. A copy of the proposed job description is attached for the Board's review and approval.

- ALTERNATIVES:**
1. Approve the job description for a Bilingual Translator/Interpreter.
 2. Do not approve the job description for a Bilingual Translator/Interpreter.

RECOMMENDATION: Alternative No. 1

Prepared by: Leslie Heilbron, Ed.D., Assistant Superintendent, Human Resources

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

BILINGUAL TRANSLATOR/INTERPRETER

Hourly Rate
\$20.00 per hour

DESCRIPTION

This is an interim as-needed position paid by stipend or contract.

Summary of Duties:

Under the direction of a site or department administrator, performs duties in the translating and interpreting of a wide variety of difficult and complex written and spoken communications in English and a designated second language including materials and matters of a highly sensitive nature including Individual Education Plans (I.E.P.s), legislative and legal documents and proceedings, and medical documents and communications, facilitates communication between non-English speaking staff and members of the public, performs a variety of task relative to the assigned language and function.

EXAMPLES OF DUTIES

Essential Duties:

- Translates a wide variety of written materials including, but not limited to, I.E.P., parent correspondence, newsletters, bulletins, forms, letters, menus, memoranda, questionnaires, notices, and instructional materials from English to designated second language and from second language to English;
- Serves as interpreter providing simultaneous translation at various meetings and events such as parent and community meetings, administrative hearings, and I.E.P. meetings;
- Provides interpretation and translation of technical terminology to District staff, parents, and members of the community; provides explanations to facilitate communication and promote understanding among speakers of designated second language;
- Types, proofreads, copies, and collates a variety of materials such as project reports, handbooks, manuals, letters, memos and questionnaires;
- Develops and revises forms and other communications for speakers of designated second language;

EMPLOYMENT STANDARDS

Education: Graduation from high school or equivalency. Training or college coursework in interpretation, translation technology, or the designated second language is desirable.

Experience: Demonstrated knowledge of designated second language.

SUPPLEMENT INFORMATION

Knowledge of:

- English and designated second language usage including proper grammar, structure, spelling, pronunciation, punctuation, vocabulary and comprehension;
- Modern office procedures, methods and equipment;
- Telephone techniques and etiquette;
- Interpersonal skills using tact, patience and courtesy;
- Good public relations.

Ability to:

- Speak, read, and write fluently and effectively in English and designated second language;
- Develop rapport with native speakers of designated second language;

- Operate a variety of office machines and equipment such as a personal computer and applicable hardware and software, copiers, printers, scanners, typewriters, calculators, and fax machine;
- Maintain confidentiality of privileged information obtained in the course of work;
- Communicate effectively, both orally and in writing;
- Understanding and follow oral and written directions;
- Work effectively within established time schedules and with minimum direction;
- Exercise good judgment.

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.3.b. APPROVE 2014-2015 SCHOOL HANDBOOKS/DISCIPLINE PLANS

ACTION

ISSUE: Shall the Board of Education review and approve the Handbooks/
 Discipline Plans for all sites?

BACKGROUND: Education Code 35291.5 requires each public school to adopt rules and procedures on school discipline applicable to the school. In developing the rules and procedures, each school is to solicit the participation, views, and advice of parents, teachers, school administrators, and in some cases, students.

Each year the schools review their handbooks to make sure they match practices and that there is uniformity within the District. (Copies were sent to the Board under separate cover.)

- ALTERNATIVES:**
1. Review and approve 2014-2015 Handbook/Discipline Plans as presented.
 2. Do not approve 2014-2015 Handbook/Discipline Plans.

RECOMMENDATION: Alternative # 1.

Respectfully Submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.3.c. APPROVE RESTORATION OF DIRECTOR OF STUDENT NUTRITION & WELLNESS POSITION

ACTION

ISSUE: Shall the Board approve restoration of the position of Director of Student Nutrition & Wellness?

BACKGROUND: In 2009, as a result of the state and national financial crisis, the District laid off the incumbent Director of Child Nutrition Services as a cost savings measure. The improving economy has had a positive effect on the financial condition of both the District and its child nutrition program. Consequently, Administration is recommending that the Board now restore the child nutrition program director position. The position, now retitled Director of Student Nutrition & Wellness, is necessary to provide focus on achieving the Board's goals and policies on student wellness and nutrition. The attached job description has been revised to reflect these priorities.

The position will be funded entirely by the Cafeteria Fund (Fund 130).

- ALTERNATIVES:**
1. Approve the restoration of the position of Director of Student Nutrition & Wellness, including the revised job description attached.
 2. Do not approve restoration of the director position

RECOMMENDATION: Alternative No. 1

Prepared by: Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

CLASS TITLE: DIRECTOR, STUDENT NUTRITION & WELLNESS

DEFINITION

This is an 8 hour a day, twelve (12) month position – 222 days

SALARY: \$68,502- \$77,102 annually

Under general direction of the Assistant Superintendent, Business Services, the Director assumes primary responsibility for planning, implementing, and supervising the operation of the District child nutrition service programs, personnel, and facilities in conformance with the District's School Wellness Policy and other board policies, federal and state regulations, local and state health ordinances, and to perform related work as assigned.

REPRESENTATIVE DUTIES

Successfully plan, implement and supervise a self-supporting child nutrition service operation, consisting of personnel working at multiple sites throughout the District; monitor kitchen sites for adherence to Health Department rules and regulations; safety principals and practices according to proper risk management and OSHA regulations, and quality standards for food service; in conformance with the District's School Wellness Policy, direct and participate in the planning of nutritional, appetizing, and cost-effective weekly and monthly menus; ensure that recipes are strictly adhered to, and high standards of dietary balance, nutritional quality, and taste are met; ensure use of seasonal, regional, organic and sustainable produced food products, to the greatest extent possible; consult with site principals to integrate food services programs with educational operations, including involvement with the school garden programs and farm-to-school programs, and insure support of instructional programs; prepare and/or approve purchase requisitions for food, supplies, and equipment; write specifications and determine format for bids, analyze bid results, and award bids; assist in determining needs and designing layouts for building cafeteria facilities; assist in providing support for nutrition education of District students by providing nutrition education information; represent the Child Nutrition Services Department at a variety of meetings, committees, conferences, workshops, etc.; direct child nutrition personnel in methods and procedures of work; establish work assignments and standards of performance for each position supervised; participate in the selection and training of child nutrition personnel; conduct timely performance evaluations and recommendations for disciplinary actions, promotions and related employment actions; plan and implement staff development training for department personnel; establish and supervise the preparation of the annual child nutrition departmental budget; establish and monitor various record keeping systems to track budget, income, and expenses of food service operations and programs; review and analyze monthly balance sheets and statements of operations; develop and implement proper procedures for handling daily cash flow from school site cafeterias; monitor the collection and deposition of same to ensure no losses are incurred; assume primary responsibility for monitoring and documenting compliance with federal, state, and local laws and regulations governing food services operations and facilities.

DESIRABLE QUALIFICATIONS

Knowledge of:

Principles and procedures of a comprehensive school district child nutrition program;

Principles of business management and accounting procedures applicable to food service operations;

Principles and techniques of supervision, training and performance evaluation;

Nutrition basics relating to children and adolescents, food values, proper food preparation, combinations of foods;

Sustainable food procurement, preparation, recipes, and menus;

Pertinent federal, state and local laws, code and regulations governing child nutrition programs;

Sanitation and safety procedures related to school cafeterias;

Computers and software, including proficiency in MS Word, MS Excel, and nutritional software.

Ability to:

Direct and lead the operation of all phases of a school district child nutrition service program;
Develop and administer departmental goals, objectives and procedures;
Prepare and supervise the annual child nutrition departmental budget;
Plan, organize, direct and coordinate the work of the child nutrition personnel;
Select, supervise, train and evaluate child nutrition personnel;
Estimate and order quantities of food needed on a district-wide basis;
Maintain cafeteria records relating to time, cost, and inventory;
Prepare menus that comply with the District's School Wellness Policy and meet state and federal requirements for a balanced diet for children of varying ages;
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goal;
Test and evaluate new products and equipment and make recommendations for purchase;
Operate a computer and modern software to develop, direct and maintain a computerized food program, and maintain necessary financial and governmental records;
Provide information and assistance to parents, the general public and other staff members in a helpful, courteous and timely manner;
Maintain confidentiality of information obtained during the course of work;
Understand and follow oral and written instructions;
Establish and maintain effective working relationships with those contacted in the course of work;
Work independently with limited supervision;
Plan and organize work to meet schedules and timelines in an environment with constantly changing priorities;
Communicate clearly and concisely, both orally and in writing;
Follow good health and safety principles and practices.

Education and Experience:

Any combination of training, education, and experience which demonstrates the ability to perform the duties of the position as described; experience in food service management with an emphasis on a sustainable model, including menu planning, food procurement, staff training, and supervision, and serving nutritious, tasty, and appealing meals in a commercial or institutional environment is desirable.

Licenses and Other Requirements:

Possession of a valid California driver's license.

Working Conditions and Physical Demands:

Office, kitchen and cafeteria environments; subject to sitting, walking or standing for prolonged periods of time; subject to exposure to heat from ovens, hot foods, equipment, and metal objects; noise from fans; exposure to sharp knives and slicers; required to travel within and out of the District, and attend periodic evening meetings; use personal vehicle in the course of employment; operate a computer and keyboard; sufficient visual acuity to review written documentation, operate a telephone, food service equipment and prepare food items; ability to speak clearly and hear and understand speech at normal room levels and on the telephone; manual dexterity to operate a telephone, food service equipment and prepare food items; lift heavy objects; lift horizontally and vertically; carrying, pushing or pulling food trays, carts, materials and supplies; bending at the waist, kneeling or crouching to perform tasks.

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.4.a. APPROVE RESOLUTION #14-08 – ORDERING A REGULAR GOVERNING BOARD MEMBER ELECTION, ORDERING CONSOLIDATION WITH OTHER ELECTIONS, AND CONSTITUTING “SPECIFICATION OF THE ELECTION ORDER” TO BE HELD ON NOVEMBER 4, 2014

ACTION

ISSUE: Shall the Board of Education approve Resolution #14-08 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections, and Constituting “Specification of the Election Order” to be held on November 4, 2014?

STATEMENT: Pursuant to Education Code 1302(b) and 5340, a consolidated election is required to be held for the governing board members whose terms expire on the first Friday in December. Those board members whose terms expire are: Mary Pallant, Allan Rosen and Jennifer von Schneidau.

Attached is a copy of a resolution consolidating the Governing Board Member Elections to be held on Tuesday, November 4, 2014, which needs to be adopted and sent to the Ventura County Office of Education by June 13, 2014. Also, attached is a copy of the resolution of the County Superintendent of Schools which consolidates this governing board member election with all the other election that are held in the county on November 4, 2014.

- ALTERNATIVES:**
1. Approve Resolution #14-08 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections, and Constituting “Specification of the Election Other” to be held on November 4, 2014.
 2. Do not approve Resolution #14-08 Ordering a Regular Governing Board Member Election, Ordering Consolidation with other Elections, and Constituting “Specification of the Election Other” to be held on November 4, 2014

RECOMMENDATION: Alternative #1

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

**Resolution #14-08 of the Oak Park Unified School District
Ordering a Regular Governing Board Member Election,
Ordering Consolidation with Other Elections, and
Constituting “Specification of the Election Order”
to be held on November 4, 2014**

WHEREAS, The Oak Park Unified School District has complied with the requirements of Election Code Section 1302(b); and

WHEREAS, The Oak Park Unified School District, pursuant to Election Code Section 1302(b), is required to hold the election of Governing Board Members on the same day upon which the statewide General Election is held; and

WHEREAS, Pursuant to Election Code Section 1302(b) and Education Code Section 5302, the Ventura County Superintendent of Schools has called a Regular Governing Board Member Election to be held in this District on November 4, 2014; and

WHEREAS, Pursuant to Section 5340 of the Education Code, School District Governing Board Member Elections of two or more districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot; and

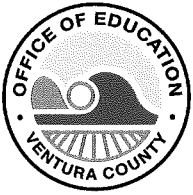
WHEREAS, Pursuant to Education Code Section 5342, School District elections may be consolidated by the officer conducting the election with elections held by certain other political subdivisions on the same day and in territory which is the same or partially the same, upon receipt of resolutions from two or more political subdivisions whose boundaries are totally or partially the same territory calling elections to be held on the same day; and

WHEREAS, Pursuant to Education Code Section 5322, whenever an election is ordered, the Governing Board of the district shall, not less than 123 days prior to the date set for the election, by resolution delivered to the County Superintendent of Schools and the officer conducting the election, specify the date of the election, the purpose of the election, the authority for ordering the election, the authority for the specifications of the election order, and the signature of the officer or the Clerk of the Board by law authorized to make the designations therein contained; and

WHEREAS, Pursuant to Education Code Section 5016, the Governing Board shall determine the winner by lot in the event of a tie vote.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED as follows:

1. The election shall be held on November 4, 2014.
2. The purpose of the election is to elect **three regular term vacancies** to the Governing Board of Oak Park Unified School District.
3. The election shall be consolidated with elections held by certain other school districts or other political subdivisions on the same day and in territory which is the same or partially the same.
4. The election will be held and conducted in the manner prescribed in Elections Code Section 10418



**RESOLUTION NO. 14-01 of the
VENTURA COUNTY SUPERINTENDENT OF SCHOOLS**

**CONSOLIDATING THE COMMUNITY COLLEGE DISTRICT,
COUNTY BOARD OF EDUCATION AND
SPECIFIED SCHOOL DISTRICT BOARD MEMBER ELECTIONS
IN VENTURA COUNTY, CALIFORNIA
TO BE HELD ON TUESDAY, NOVEMBER 4, 2014**

WHEREAS, Election Code Section 1302(b) requires a Board Member election be held on November 4, 2014, in the Community College District, County Board of Education and specified School Districts in Ventura County, to fill the office of members whose terms expire on the first Friday in December next succeeding the election; and

WHEREAS, Education Code Section 5320 provides that any mandatory provisions of the Education Code requiring that an election be held is an "Order of Election"; and

WHEREAS, Education Code Section 5302 provides that when an election is ordered, the County Superintendent of Schools shall call the election; and

WHEREAS, Education Code Section 5340 specifies that when the Community College District, County Board of Education and School District Board Member elections for two or more districts or any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot; and

WHEREAS, Pursuant to Education Code Section 5340, such consolidation of the Community College District, County Board of Education and School District Board Member elections shall be effected by the County Superintendent of Schools having jurisdiction over the elections; and


WHEREAS, The County Superintendent of Schools shall notify the Boards of the Community College, County Board of Education, and specified School Districts in writing at least 130 days prior to the date of the election that a consolidated election is required to be held.

NOW, THEREFORE, Pursuant to Education Code Section 5302, I hereby resolve, call and order Board Member elections in the Community College District, County Board of Education and School Districts in Ventura County, as stipulated on the attached list, be held on November 4, 2014;.

FURTHERMORE, Pursuant to Section 10400, et seq., of the Elections Code and Section 5340 of the Education Code, I order that the elections in the Community College District, County Board of Education and School Districts in Ventura County, as stipulated on the attached list, be consolidated with any other election which may be held on the same date and involving the same territory.

FURTHERMORE, I order that the consolidated elections in the Community College District, County Board of Education and School Districts in Ventura County, as stipulated on the attached list, be held and conducted in the manner prescribed in Elections Code Section 10418.

IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of May, 2014.



Stanley C. Mantooh
Ventura County Superintendent of Schools

**COMMUNITY COLLEGE DISTRICT, COUNTY BOARD OF
EDUCATION AND SPECIFIED SCHOOL DISTRICT BOARD MEMBER
ELECTIONS TO BE HELD ON TUESDAY, NOVEMBER 4, 2014**

District	Elections
Briggs Elementary	(3) Regular Term Vacancies
Conejo Valley Unified	(3) Regular Term Vacancies
Fillmore Unified	(3) Regular Term Vacancies
Hueneme Elementary	(3) Regular Term Vacancies
Mesa Union Elementary	(3) Regular Term Vacancies
Moorpark Unified	(2) Regular Term Vacancies
Mupu Elementary	(2) Regular Term Vacancies
Oak Park Unified	(3) Regular Term Vacancies
Ojai Unified	(3) Regular Term Vacancies
Oxnard Elementary	(3) Regular Term Vacancies
Oxnard Union High School	(3) Regular Term Vacancies
Pleasant Valley Elementary	(3) Regular Term Vacancies
Rio Elementary	(3) Regular Term Vacancies
Santa Clara Elementary	(2) Regular Term Vacancies
Simi Valley Unified	(2) Regular Term Vacancies
Somis Union Elementary	(3) Regular Term Vacancies
VC Board of Education	(3) Regular Term Vacancies Trustee Area #1 Trustee Area #2 Trustee Area #4
VC Community College District	(3) Regular Term Vacancies Trustee Area #1 Trustee Area #2 Trustee Area #5

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.4.b DISCUSS AND APPROVE PROCESS FOR PROVISIONAL APPOINTMENT OF SCHOOL BOARD MEMBER ACTION

ISSUE: Shall the Board of Education approve the process for Provisional Appointment of School Board Member?

BACKGROUND: The Board will discuss the options, process, and timelines for replacing school board member Jennifer von Schneidau who will be moving outside of Oak Park after June 20, 2014.

Board Bylaw 9223 – Filing Vacancies states when a vacancy occurs four or more months before the end of a Board member’s term, the Board shall, within 60 days of the date of the vacancy, either order an election or make a provisional appointment.

To fill a provisional appointment, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and the Board shall interview the candidates at a public meeting and select the provisional appointee by a majority vote.

- ALTERNATIVES:**
1. Approve the recommendations of staff for a provisional appointment.
 2. Do not approve the recommendations of staff for a provisional appointment.
 3. Amend the recommendation of staff for a provisional appointment.

RECOMMENDATION: At the discretion of the Board.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

¹TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: C.4.c APPROVE CALIFORNIA SCHOOL BOARDS ASSOCIATION MEMBERSHIP DUES (\$7,043) AND EDUCATION LEGAL ALLIANCE MEMBERSHIP DUES (\$1,761) FOR 2014-2015
Action

ISSUE: Shall the Board of Education approve California School Boards Association Membership Due and Education Legal Alliance Membership Dues for 2014-2015?

STATEMENT: The Oak Park Unified School District has been a member of the California School Boards Association for many years. As an additional part of membership in CSBA, OPUSD is a member in the Education Legal Alliance at an additional cost. The cost of CSBA membership has increased \$183 and Education Legal Alliance Membership Dues has increased \$46 from last year.

- ALTERNATIVES:**
1. Approve California School Boards Association Membership and Education Legal Alliance Membership Dues for 2014-2015.
 2. Approve only the California School Boards Association Membership for 2014-2015.
 3. Do not approve California School Boards Association Education Legal Alliance Membership Dues for 2014-2015.

RECOMMENDATION: At the Board’s discretion

RATIONALE: Membership in the Education Legal Alliance is optional. Jan Iceland is the representative to the CSBA Delegate Assembly and strongly recommends that the District support the Education Legal Alliance by renewing membership.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

¹ CS June



Membership Billing

California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Please refer to your billing number in all communications regarding this billing.

Billing Date

5/5/2014

Billing No.

101072-15

Sold Oak Park USD
To: 5801 Conifer St
Oak Park, CA 91377-1002

ITEM NO.	DESCRIPTION	BILLED AMT	PAYMENT RCVD	BALANCE DUE
	CSBA Membership Dues 2014-15 *	\$7,043.00	\$0.00	\$7,043.00
	Education Legal Alliance Membership Dues 2014-15	\$1,761.00	\$0.00	\$1,761.00
<p>* \$4 of your CSBA annual membership dues is used to pay for a subscription to California School News for each board member and superintendent.</p> <p>* \$2 of your CSBA annual membership dues is used to pay for a subscription to California Schools magazine for each board member and superintendent.</p>				
		BILLED AMT	PAYMENT RCVD	TOTAL DUE
		\$ 8,804.00	\$ 0.00	\$ 8,804.00

PAYMENT RCVD	TOTAL DUE
\$ 0.00	\$ 8,804.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

3251 Beacon Boulevard
West Sacramento, CA 95691
(916) 371-4691 FAX (916) 669-3366

Billing No.

101072-15

Billing Date

5/5/2014

Make checks payable to:

California School Boards Association
c/o Westamerica Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Sold to:

Oak Park USD
5801 Conifer St
Oak Park, CA 91377-1002

Education Legal Alliance

Together we win



For more than 20 years, the ELA has pursued and defended a broad spectrum of statewide public education interests. Composed of school districts, county offices of education, and ROC/Ps, the ELA works with school attorneys to initiate and support litigation on behalf of its members. The results: millions of dollars saved, the interests of ELA members defended, and the needs of students protected.

Find out more about why your support of the ELA is so vital for representing the needs of California's public schoolchildren.



www.csba.org/ELA • 800.266.3382 • legal@csba.org

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

**SUBJECT: C.5.a. APPROVE AMENDMENT TO BOARD POLICY 0410 –
NONDISCRIMINATION IN DISTRICT PROGRAMS AND
ACTIVITIES - First Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities?

BACKGROUND: Board Policy 0410 is being updated to reflect new law (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student’s gender identity, regardless of his/her gender as listed on his/her educational records. Policy also reference new law (AB 556) which prohibits employers from discriminating against employees and job applicants based on their military or veteran status. Board Policy 0410 is being submitted with recommended changes from CSBA.

- ALTERNATIVES:**
1. Approve the amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities.
 2. Do not amend Board Policy 0410 – Nondiscrimination in District Programs and Activities.
 3. Adopt a modified version of the amendment to Board Policy 0450 – Comprehensive Safety Plan.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0410(a)

Nondiscrimination In District Programs And Activities

The Governing Board is committed to **providing** equal opportunity for all individuals in education. District programs, activities and **practices** shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4161.8/4261.8/4351.8) – Family Care and Medical Leave
(cf. 5131.2 – Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.4 – Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)
(cf. 6178 - Career Technical Education)
(cf. 6200 - Adult Education)

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 – Use of Facilities)

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related compliant procedures. Such notification shall be included in each announcement, bulletin, catalog, **handbook**, application form, or other ~~recruitment~~ materials distributed to these groups.

(cf. 1312.3 – Uniform Complaint Procedures)
(cf. 4031 – Complaints Concerning Discrimination in Employment)
(cf. 4112.9/4212.9/4312.9 – Employee Notifications)
(cf. 5145.6 – Parental Notifications)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0410(b)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. ***In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.*** ~~, and, when required by law, in a language other than English.~~

Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans With Disabilities Act and any implementing standards and/or regulations.

(cf. 6163.2 – Animals at School)

(cf. 7110 – Facilities Master Plan)

(cf. 7111 – Evaluating Existing Buildings)

The Superintendent or designee shall ensure that the district provides auxiliary aids and services where necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.

(cf. 6020 – Parent Involvement)

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

(cf. 9320 - Meetings and Notices)

(cf. 9322 – Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48985 Notices to parents in language other than English

51007 Legislative intent: state policy

GOVERNMENT COCE

1100 Definitions

11135 Nondiscrimination in programs or activities funded by state

11138 Rules and Regulations

12900-12996 Fair Employment and Housing Act

54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.55 Definition of hate crime

422.6 Interface with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY**

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0410(c)

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act
1681-1688 Discrimination based on sex or blindness, Title IX
2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans
6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

~~Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010~~

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January, 1999

Protecting Students from Harassment and Hate Crime, January, 1999

Nondiscrimination in Employment Practices in Education, August, 1991

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

2010 ADA Standards for Accessible Design, September 2010

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschoolscoalition.org>

Pacific ADA Center: <http://www.adapacific.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/OCR>

U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: <http://www.ada.gov>

Adopted: 12-4-01

Amended: 9-17-02, 8-21-12

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.5.b. APPROVE ADOPTION OF BOARD POLICY 0460 – LOCAL CONTROL AND ACCOUNTABILITY PLAN – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 0460 – Local Control and Accountability Plan?

BACKGROUND: Board Policy 0460 is being adopted to reflect the requirements of new law (AB 97 and SB 97, 2013) related to the developed of a three-year local control and accountability plan (LCAP) by July 1, 2014, and an updated of the LCP on or before July 1 of each subsequent year. Board Policy 0450 is being submitted with recommended language from CSBA.

- ALTERNATIVES:**
1. Approve adoption of Board Policy 0460 – Local Control and Accountability Plan.
 2. Do not adopt Board Policy 0460 – Local Control and Accountability Plan.
 3. Adopt a modified version of the amendment to Board Policy 0460 – Local Control and Accountability Plan.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0460(a)

Local Control and Accountability Plan

The Governing Board desires to ensure the most effective use of available state funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions aligned with state and local priorities and to facilitate continuous improvement of district practices.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The Board shall adopt a districtwide local control and accountability plan (LCAP), using the template provided by the State Board of Education, which addresses the state priorities specified in Education Code 52060. The LCAP shall be effective for three years and shall be updated on or before July 1 of each year. (Education Code 52060)

In addition, the LCAP shall address any local priorities adopted by the Board. The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other district and school plans shall be aligned to the extent possible.

(cf. 0400 - Comprehensive Plans)

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5030 - Student Wellness)

(cf. 6171 - Title I Programs)

(cf. 7110 - Facilities Master Plan)

The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP or the annual update are consistent with strategies included in the SPSA. (Education Code 52062)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0460(b)

(cf. 0420 - School Plans/Site Councils)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. (Education Code 52060)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 4143/4243 - Negotiations/Consultation)

(cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish the following committee(s) to review and comment on the LCAP: (Education Code 52063)

1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above

The Superintendent or designee shall present the LCAP or the annual update to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP or the annual

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0460(c)

update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0460(d)

toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(*cf. 0500 - Accountability*)

Technical Assistance/Intervention

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals
2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups
3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074

In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the district's LCAP
2. Revision of the district's budget in accordance with changes in the LCAP
3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:

EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0460(e)

41020 Audits
42127 Public hearing on budget adoption
42238.01-42238.07 Local control funding formula
44258.9 County superintendent review of teacher assignment
48985 Parental notices in languages other than English
51210 Course of study for grades 1-6
51220 Course of study for grades 7-12
52052 Academic Performance Index; numerically significant student subgroups
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning pilot program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
60811.3 Assessment of language development
64001 Single plan for student achievement
99300-99301 Early Assessment Program
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans
Management Resources:
CSBA PUBLICATIONS
Impact of Local Control Funding Formula on Board Policies, November 2013
Local Control Funding Formula 2013, Governance Brief, August 2013
State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

Adopted:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.5.c. APPROVE AMENDMENT TO BOARD POLICY 0500 – ACCOUNTABILITY – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 0500 - Accountability?

BACKGROUND: Board Policy 0500 is being updated to reflect new law (AB 94, 2013) which changes the definition of “numerically significant student subgroups” for purposes of the state accountability system, establishes a new system of technical assistance and intervention for district that meet certain criteria and repeals law that required an annual discussion of each school’s Academic performance Index (API) at a board meeting. Board Policy 0500 is being submitted with recommended changes from CSBA.

- ALTERNATIVES:**
1. Approve the amendment to Board Policy 0500 - Accountability.
 2. Do not amend Board Policy 0500 - Accountability.
 3. Adopt a modified version of the amendment to Board Policy 0500 - Accountability.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0500(a)

Accountability

The Governing Board recognizes the responsibility to ensure accountability to the public for the performance of district schools. The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations with a focus on the district's effectiveness in improving student achievement. The Board shall establish ~~systems and~~ processes **and measures** to monitor results and to evaluate ~~the district's~~ progress toward accomplishing the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

~~*(cf. 0400 - Comprehensive Plans)*~~

(cf. 2140 - Evaluation of the Superintendent)

(cf. 3460 - Financial Accountability and Reports)

(cf. 4115 - Evaluation/Supervision)

(cf. 4215 - Evaluation/Supervision)

(cf. 4315 - Evaluation/Supervision)

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6190 - Evaluation of the Instructional Program)

~~*(cf. 9000 - Role of the Board)*~~

~~*(cf. 9005 - Governance Standards)*~~

(cf. 9400 - Board Self-Evaluation)

~~The Board and the Superintendent shall agree upon measures of district, school, and student performance and shall establish a schedule for providing regular reports to the Board and the public regarding district progress.~~

~~*(cf. 0510 - School Accountability Report Card)*~~

~~*(cf. 1100 - Communication with the Public)*~~

~~*(cf. 1112 - Media Relations)*~~

~~Opportunities for feedback from students, parents/guardians, staff and community members shall be made available as part of the review and evaluation of district programs and operations.~~

~~*(cf. 6020 - Parent Involvement)*~~

Indicators of district progress in improving student achievement shall include, but **are** not be limited to, the **state** Academic Performance Index (API) ~~established by the state's accountability system~~ and **the** measures of "adequate yearly progress" (AYP) required under the federal accountability system.

~~*(cf. 0520.1 - High Priority Schools Grant Program)*~~

~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0500(b)

(cf. 0520.3 – Title I Program Improvement Districts)
(cf. 6162.5 – Student Assessment)
(cf. 6162.51 – Standardized Testing and Reporting Program)
(cf. 6162.52 – High School Exit Examination)

Following the annual publication of the API and school rankings by the Superintendent of Public Instruction, the Board shall, at a regularly scheduled meeting, discuss the results of each school's annual ranking. (Education Code 52056)

Alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, and community day schools, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052)

The district and each district school shall demonstrate comparable improvement in academic achievement, as measured by the API, for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the local control and accountability plan (LCAP).

(cf. 0460 – Local Control and Accountability Plan)
(cf. 0510 – School Accountability Report Card)
(cf. 1100 – Communication with the Public)
(cf. 1112 – Media Relations)
(cf. 1220 – Citizen Advisory Committees)
(cf. 6020 – Parent Involvement)

Evaluation results may be used as a basis for ***revising district or school goals, updating the LCAP or other comprehensive plans***, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support or assistance, awarding incentives or rewards, and establishing other performance-based consequences.

(cf. 0400 – Comprehensive Plans)
(cf. 0420 – School Plans/Site Councils)
(cf. 4141/4241 – Collective Bargaining Agreement)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 0000

Philosophy, Goals, Objectives & Comprehensive Plans

BP 0500(c)

Legal Reference:

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability

33400-33407 CDE evaluation of district programs

44660-44665 Evaluation of certificated employees

51041 Evaluation of the educational program

~~52050-52058 Public Schools Accountability Act~~

52052-52052.1 Academic Performance Index

52055.57-52055.59 Districts identified or at risk of identification for program improvement

52060-52077 Local control and accountability plan

~~60640-60649 Standardized Testing and Report Program~~

CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability model, assessments

15440-15463 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress

6312 Local education agency plan

6316 School and district improvement

CODE OF FEDERAL REGULATIONS, TITLE 34

200.13-200.20 Adequate yearly progress

200.30-200.35 **53 Program Improvement** ~~Identification of program improvement schools~~

200.36-200.38 Notification requirements

~~200.52-200.53 District improvement~~

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance

WEB SITES

CSBA: <http://www.csba.org>

CDE, **Accountability**: <http://www.cde.ca.gov/ta/ac>

U.S. Department of Education, ~~No Child Left Behind~~: <http://www.nclb.ed.gov>

Adopted: 12-4-01

Amended: 9-17-02, 5-16-06

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.5.d APPROVE AMENDMENT TO BOARD POLICY 5145.3 – NONDISCRIMINATION/HARASSMENT – First Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.3 – Nondiscrimination/Harassment?

BACKGROUND: Board Policy 5145.3 is a mandated policy updated to reflect new law (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student’s gender identity, regarding of his/her gender as listed on his/her educational records. Materials regarding the designation of a district Coordinator for Nondiscrimination, provisions of training and information about the district’s nondiscrimination policy, grievance procedures moved to new AR. Board Policy 5145.3 is being submitted with recommended changes from CSBA.

- ALTERNATIVES:**
1. Approve the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.
 2. Do not amend Board Policy 5145.3 – Nondiscrimination/Harassment.
 3. Adopt a modified version of the amendment to Board Policy 5145.3 – Nondiscrimination/Harassment.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(a)

Nondiscrimination/Harassment

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131 – Conduct)

(cf. 5131.2 – Bullying)

(cf. 5137 – Positive School Climate)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6164.6 - Identification and Education under Section 504)

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects the student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

The Superintendent or designee shall ~~provide age appropriate training and information to students, parents/guardians, and employees regarding discrimination, harassment, intimidation, and bullying, including, but not limited to, the district's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.~~ ***Facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her findings and recommendations to the Board after each review.***

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(b)

~~(cf. 1312.3 – Uniform Complaint Procedures)~~

~~(cf. 1330 – Use of Facilities)~~

~~(cf. 4131, 4231, 4331 – Staff Development)~~

~~In providing instruction, guidance, supervision, or other services to district students, employees and volunteers shall carefully guard against segregating or stereotyping students.~~

~~(cf. 1240 – Volunteer Assistance)~~

~~(cf. 6145 – Extracurricular and Cocurricular Activities)~~

~~(cf. 6145.2 – Athletic Competition)~~

~~(cf. 6164.2 – Guidance/Counseling Services)~~

~~The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.~~

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate **consequence or** discipline, ~~up to and including counseling, suspension and/or expulsion.~~ Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

~~(cf. 4118 - Suspension/Disciplinary Action)~~

~~(cf. 4119.21/4219.21/4319.21 – Professional Standards)~~

~~(cf. 4218 - Dismissal/Suspension/Disciplinary Action)~~

~~(cf. 5144 - Discipline)~~

~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~

~~(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))~~

~~(cf. 5145.2 – Freedom of Speech/Expression)~~

Grievance Procedures

~~The Board hereby designates Assistant Superintendent as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:~~

~~Assistant Superintendent, Human Relations~~

~~Oak Park Unified School District~~

~~5801 E. Conifer Street~~

~~Oak Park, CA 91377~~

~~818-735-3226~~

~~(cf. 1312.1 – Complaints Concerning District Employees)~~

~~(cf. 1312.3 – Uniform Complaint Procedures)~~

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(c)

~~Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal or any other staff member. In addition, any student who observes an incident shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.~~

~~Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying or to whom such an incident is reported shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.~~

~~In addition, the employee shall immediately intervene when safe to do so. (Education Code 234.1)~~

~~Upon receiving a complaint of discrimination, harassment, intimidation or bullying, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7—Sexual Harassment.~~

~~(cf. 5145.7—Sexual Harassment)~~

~~The Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation or bullying, and the resources that are available to students who feel that they have been the victim of any such behavior. The district's policy may also be posted on the district website or any other location that is easily accessible to students.~~

~~(cf. 1113—District and School Web Sites)~~

~~(cf. 1114—District-Sponsored Social Media)~~

~~(cf. 6163.4—Student Use of Technology)~~

~~When required pursuant to Education Code 48985, complaint forms shall be translated into the student's primary language.~~

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex, especially:

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation notices

49020-49023 Athletic programs

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.3(d)

CIVIL CODE

1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE

422.55 Interference with constitutional right or privilege

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

432 Student record

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

UNITED STATES CODE, TITLE 20

1681-1688 Title IX of the Education Amendments of 197

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

COURT DECISIONS

Donovan v. Poway Unified School District (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

~~Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010~~

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matter Surrounding Students' Sexual Orientation and Gender Identity, 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, January, 1999

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendment.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office of Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Adopted: 10-15-80

Amended: 5-20-86, 8-18-92, 9-17-02, 9-21-10, 8-21-12, 11-19-13

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MAY 20, 2014

SUBJECT: C.5.e. APPROVE AMENDMENT OF BOARD POLICY AND ADMINISTRATIVE REGULATION 5030 – STUDENT WELLNESS

ISSUE: Should the Board of Education approve amendment of Board Policy and Administrative Regulation 5030 – Student Wellness?

BACKGROUND: Board Policy and Administrative Regulation 5030 is being submitted to reflect the language created by the work of the Wellness Council.

- ALTERNATIVES:**
1. Approve the amendment of Board Policy and Administrative Regulation 5030 – Student Wellness.
 2. Do not approve the amendment Board Policy and Administrative Regulation 5030 – Student Wellness.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Laifman	_____	_____	_____	_____
Pallant	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
von Schneidau	_____	_____	_____	_____
Yeoh	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5030(a)

School Wellness

The mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility. As part of this mission, the District supports and strives to model a healthy environment where children learn positive lifestyle and dietary practices leading to habits that will carry throughout their lifetimes.

The District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as vital components of the total learning environment. It is the goal of the District to have schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity, and schools cannot achieve their primary mission of education if students are not healthy and fit physically, mentally, and socially.

In addition, the District recognizes the role of the school as part of the larger community to help eradicate the pervasive public health problem of childhood obesity. As a component of the Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265: Section 204), the U.S. Congress established a requirement that all school districts with a federally funded school meal program form a Wellness Committee.

It is the desire of the Oak Park Unified School District that:

- The District will engage students, parents, teachers, child nutrition professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity policies.
- All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- Foods and beverages sold or served at school will meet guidelines set forth in this policy and also meet or exceed the nutrition state and federal guidelines.
- The health, environmental, and animal welfare benefits of a more plant-based diet will be emphasized in education and practice.
- Meals served will reflect the ethnic diversity of the school district.
- Qualified child nutrition professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students, and will accommodate the religious, ethnic, and cultural diversity of the student body in meal planning, and will provide clean, safe, and pleasant settings and adequate time for students to eat.

Sheridan, Linda 5/7/14 10:52 AM

Deleted:

Sheridan, Linda 5/7/14 10:52 AM

Deleted:

Sheridan, Linda 5/7/14 10:50 AM

Deleted:

Sheridan, Linda 5/7/14 10:50 AM

Formatted: Indent: Left: 0.25", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY

Series 5000

Students

BP 5030(b)

- Schools will provide nutrition education for both students and families, and provide physical education to all students in order to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 1325 - Advertising and Promotion)
(cf. 3312 - Contracts)
(cf. 5141.6 - Student Health and Social Services)
(cf. 6010 - Goals and Objectives)
(cf. 6142.7 - Physical Education)
(cf. 6142.8 - Comprehensive Health Education)

Preamble

Whereas, a healthy diet and physical activity are needed in order for children to grow, learn, and thrive;
Whereas, good health fosters student attendance and education;
Whereas, obesity rates have doubled in children and tripled in adolescents over the last two decades, and physical inactivity and excessive caloric intake are the predominant causes of obesity;
Whereas, heart disease, cancer, stroke, and diabetes are responsible for two-thirds of deaths in the United States, and major risk factors for those diseases, including unhealthy eating habits, physical inactivity, and obesity, often are established in childhood; and,
Whereas, there are many health, environmental, and animal welfare benefits to eating a more plant-based diet;
Whereas, school gardens bring an understanding of agriculture, promote outdoor activity, and foster healthy eating habits;
Whereas, community participation is essential to the development and implementation of successful school wellness policies; and
Whereas, this policy and the associated administrative regulations will be evolutionary in nature and movement toward these standards will be implemented as practical and affordable.
Therefore be it resolved, the Oak Park Unified School District is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity.

Nutritional Quality of Food and Beverages Sold and/or Provided on Campus

OPUSD is committed to providing students with foods and beverages of optimal nutritional value. All foods served will meet or exceed nutrition requirements established by local, state and

Sheridan, Linda 5/7/14 10:51 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 10:51 AM
Formatted: Centered, No bullets or numbering

Sheridan, Linda 5/7/14 10:51 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 10:50 AM
Deleted: OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY ... [1]

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY

Series 5000

Students

BP 5030(c)

federal statutes and regulations as well as meeting new district standards outlined in Administrative Regulations.

The District shall also establish procedures and standards to be used for food given to students either as a reward or a celebration, food sold at fundraisers, and food sold on campus by groups other than Child Nutrition including vending machines and student stores.

(cf. 1230 - School-Connected Organizations)

Nutrition/Health Education Goals

The Oak Park Unified School District policy aims to teach, encourage and support health-promoting behaviors in students and staff. To meet these goals the Board has established guidelines to promote student learning, environmental responsibility and waste reduction, communications with parents, food marketing in schools, and staff wellness in Administrative Regulations.

Goals for Physical Education and Physical Activity

Schools in the district will provide all students in kindergarten through grade twelve (K-12) the opportunity, support, and encouragement to be physically active on a regular basis through a variety of physical education instruction and physical activity programs. Physical Education instruction will include fitness-based activities that are fun and strongly encourage student involvement. The largest emphasis will be placed on personal fitness in all classes. All programs will work towards students achieving an active lifestyle and the development of life-long healthy habits.

The Board has established guidelines on physical education, curriculum and instruction, facilities for physical education instruction, assessment of student learning, professional development, goals for student learning, physical activity, daily recess, integrating physical activity into the classroom, opportunities for physical activity before and after school, safe routes to school, use of school facilities outside of school hours, student safety during physical activity, physical activity for school staff, and goals for other school-based activities in Administrative Regulation.

(cf. 6142.7 - Physical Education)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Formation of a Wellness Council

The District Wellness Council will implement, monitor, and, as necessary, strengthen all

Sheridan, Linda 5/7/14 10:51 AM

Deleted: -

... [2]

Sheridan, Linda 5/7/14 10:52 AM

Formatted: Font:12 pt, Not Bold

Sheridan, Linda 5/7/14 10:52 AM

Formatted: Left

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY

Series 5000

Students

BP 5030(d)

components of the Local Wellness Policy.

The committee will be comprised of district administrators, a member of the Board, teachers, the school nurse, the child nutrition director, parents, members of the community and students, and will serve as a resource to school sites for implementing and monitoring the District Wellness Policy.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

Legal Reference:

EDUCATION CODE

49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49493 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49560 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act
51222 Physical education
51223 Physical education, elementary schools
CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations
15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
1751 Note Local wellness policy
1771-1791 Child Nutrition Act, including:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program

Management Resources:

CSBA POLICY BRIEFS

The New Nutrition Standards: Implications for Student Wellness Policies, November 2005

CSBA PUBLICATIONS

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Sheridan, Linda 5/7/14 10:51 AM

Deleted: The District Wellness Council will implement, monitor, and, as necessary, strengthen all

Sheridan, Linda 5/7/14 10:51 AM

Deleted: OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY - ... [3]

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD POLICY

Series 5000

Students

BP 5030(e)

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994
CENTERS FOR DISEASE CONTROL PUBLICATIONS
School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004
NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION (NASBE) PUBLICATIONS
Fit, Healthy and Ready to Learn, 2000
U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS
Dietary Guidelines for Americans, 2005
Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>
California Department of Health Services: <http://www.dhs.ca.gov>
California Healthy Kids Resource Center: <http://www.californiahealthykids.org>
California Project LEAN (Leaders Encouraging Activity and Nutrition): <http://www.californiaprojectlean.org>
Centers for Disease Control and Prevention (CDC): <http://www.cdc.gov>
Dairy Council of California: <http://www.dairycouncilofca.org>
National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>
National Association of State Boards of Education: <http://www.nasbe.org>
National School Boards Association: <http://www.nsba.org>
School Nutrition Association: <http://www.schoolnutrition.org>
Society for Nutrition Education: <http://www.sne.org>
U.S. Department of Agriculture: http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

Adopted: 10-18-05

Amended: 5-16-06

Sheridan, Linda 5/7/14 10:52 AM

Deleted: OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

... [4]

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(a)

School Wellness

District Standards for Nutritional Quality of Foods and Beverages Sold on Campus

Meals served through the National School Lunch Program and other food provided or sold by schools during the school day will be modified as follows:

- All foods served will be appealing and attractive to children;
- All meals will be served in clean and pleasant settings;
- Foods that contain potentially harmful food additives, including artificial preservatives nitrates, nitrites, artificial sweeteners, bovine growth hormone, high fructose corn syrup, excessive salt, artificial flavors and colors, hydrogenated oils (transfats), and antibiotics shall not be sold or served;
- The District will continue to participate in the national Meatless Monday program sponsored by the Johns Hopkins Bloomberg School of Public Health. This participation includes, but is not limited to, conference calls and meetings. Promotional materials will be posted on the District website and in the school cafeterias;
- The health, environmental, and animal welfare advantages of a more plant-based diet will be promoted, and meals that are “environmentally friendly” and/or “animal friendly” will be prominently demarcated and publicized as such;
- No beef, pork, lamb, or fish will be served at any time as is the current practice;
- Plant-based foods served will provide the sufficient nutrients, including required levels of proteins, to ensure high quality nutrition.
- Chicken and turkey served should be pasture-raised and third party humanely certified. Additional costs for this will be reflected in the meal prices for students choosing these options, if necessary. If this is not available, practical, or affordable within reason, California-raised, free-range poultry may be served. Our goal is not to serve ‘Factory’ or ‘industrial farmed’ poultry however, the serving of conventional poultry may be required due to budgetary or other practical concerns.
- Products such as *Beyond Meat* will be used in various dishes in order to provide plant based options with similar gastronomical elements to those found in animal products;
- Eggs served should be pasture-raised and third party humanely certified. If this is not practical or affordable, California free-range eggs may be used. Our goal is not to serve ‘Factory farmed’ or ‘industrial farmed’ eggs, however, the serving of conventional eggs may be required due to budgetary or other practical concerns.
- Every effort will be made to source products and ingredients that are organic or at a minimum Non-GMO;
- Bread products will meet all of the standards set forth in these regulations and be at least 51% whole grain. This includes, but is not limited to, pizza crust and sandwich bread;
- The exposure of children to potentially harmful residues of toxic agricultural chemicals such as pesticides, herbicides, fertilizers, waxes, and fungicides will be reduced through the use of

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(b)

organic products whenever practical. An intensive farm-to-school program will be developed that can deliver locally grown organic produce to the cafeterias;

- Each and every meal will contain fresh fruit vegetables, whole grains, or legumes, with a variety of choices that, when practical, should be from local and organic sources;
- Schools shall offer a variety of fresh fruits and vegetables, at least two vegetables and two fruit choices each day, and five different fruits and five different vegetables over the course of a week;
- Food grown in the organic school gardens will be used in the menus as available;
- Milk should be from pasture-raised, grass-fed cows, and third party humanely certified. It must also be hormone free and not from cows that have had antibiotics administered. If this is not practical or affordable, fat-free and low-fat hormone and antibiotic-free milk will be offered as required by law. Flavored milk must be fat-free and meet all other requirements of this policy, including, but not limited to, the avoidance of HFC, artificial flavors, hormones and antibiotics and will be made available 3 days per week at the elementary schools and daily at the secondary schools. Milk alternatives, including soy or almond milk, plain or flavored, will be available options for students at all levels every day. When possible, milk alternatives will be used in the cooking and baking process;
- Cheese and cheese products must be vegetarian and not contain animal rennet if at all possible and practical. When possible these should be from milk produced outside the factory and industrial agriculture process. Plant-based cheese alternatives will be tested and used if deemed to be of acceptable quality;
- Ingredients and preparation methods of entrees in the elementary schools will be shared with parents and students. The information will be made available in the District's cafeterias as well as on the Oak Park Unified School District's web site.
- The healthiest lunch choices, such as salads and fresh fruit, will be prominently displayed in the cafeterias to encourage students to make healthy choices. All schools will have a salad bar for sale at least twice a month, if volunteers are able to assist, that features fresh organic and locally grown produce. It is the goal for all salads to be comprised of fresh organic and locally grown produce, however if the inclusion of these products is not practical, then pre-made salads will be served. In either instance, salads will be available regularly at the elementary schools and daily at the secondary schools.
- Child Nutrition will pursue products with no added sugar and secondarily with no processed sugar for the a la carte items, also referred to as competitive foods, offered at the middle school and at the high school;
- A program to promote the use of the hydration stations will be developed at every school. This will include the sale or provision of a reusable water bottle for every student at the start of the school year. These will be available for sale throughout the year from the school. The sale of water in plastic bottles will include an up-charge of .25 with the proceeds going to WaterAid International;

Sheridan, Linda 5/7/14 10:56 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 10:56 AM
Formatted: Indent: Left: 0.25", No bullets or numbering

Sheridan, Linda 5/7/14 11:13 AM
Formatted: Indent: Left: 0.25", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(c)

- Food that reflects the ethnic diversity of the school district will be incorporated into the menu;
- Students will be regularly surveyed to receive input regarding the quality of the program and to ensure that menu items are pleasing and desirable;
- The National School Lunch Program is a Federal and State funded program designed to assist those families in need of financial assistance in providing nutritious meals to their children. The District will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

(cf. 3553 - Free and Reduced Price Meals)

Meal Times and Scheduling

Schools:

- Will provide students in middle and high schools with at least 20 minutes after sitting down for lunch, and will require students in elementary school to remain seated to eat for at least 10 to 15 minutes prior to playing;
- Should schedule meal periods at appropriate times, e.g., lunch should be scheduled between 11 a.m. and 1 p.m.;
- Should not schedule tutoring, club, or organizational meetings or activities during mealtimes, unless students may eat during such activities;
- Will be encouraged to schedule lunch periods to follow recess periods (in elementary schools);
- Will encourage parents to volunteer during lunch to engage students in special tastings and other exposures to a variety of foods;
- Will provide students access to hand washing before they eat meals or snacks.

Qualifications of School Food Service Staff

Qualified Child Nutrition professionals will administer the school meal programs. As part of the District's responsibility to operate a high-quality Child Nutrition program, the District will provide continuing professional development for all Child Nutrition professionals in the District's school cafeterias. Staff development programs will include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility in areas including safe food handling, food preparation, and service. A full-time Director of Child Nutrition will lead and manage this program according to these guidelines and will be in place by August 2014, assuming funding permits. The individual selected will be tasked with, among other responsibilities, developing and managing a Child Nutrition program that meets the standards set forth in this policy and administrative regulations.

Sheridan, Linda 5/7/14 10:57 AM

Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 10:54 AM

Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [1]

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(d)

Other Food Served and Sold

Class Parties

- The District desires parents, guardians, volunteers, staff, and faculty to support the District's nutrition education program by: considering nutritional quality when selecting any snacks which they may donate or offer in the school and/or for occasional class parties; limiting foods (or beverages) that do not meet nutritional standards to no more than one food (or beverage) per party;
- Both parents and staff will be urged to follow District nutrition standards when providing food during and after school meetings, rehearsals, practices, cooking classes, and similar activities for which students are present;
- It will be left up to the teacher's discretion to arrive at a maximum either of one agreed upon food that does not comply with the nutrition standards for celebrations and/or holidays such as Valentine's Day or Halloween;
- The OPUSD recommended list of school snacks shall be utilized;
- Class parties or celebrations shall be held after the lunch period whenever possible;
- In light of wellness concerns, dietary restrictions and food allergies prevalent among students, birthdays will be celebrated in ways that do not involve bringing in outside food or beverages to the classroom including after school hours.

Fundraising/Rewards

To promote and ensure wherever possible healthy attitudes toward food and nutritional offerings of food:

- Food shall not be an individual reward for students' academic performance, accomplishments or behavior;
- Food provided by the school shall comply with District nutrition standards.
- The district requires school organizations to use healthy food items or non-food items for fundraising purposes;
- Foods sold after school must meet District nutrition standards;
- Food sold at fundraisers on District property such as the Snack Shack at OPHS and similar fund raising venues and events should be in compliance with these standards. Members of the Wellness Council and the Child Nutrition Department will work with PTO and ASB organizations to provide suggestions including, but not limited to, sourcing of food at District cost to support a gradual transition, as well as ongoing functioning.

(cf. 1230 - School-Connected Organizations)

Nutrition/Health Education Goals

To meet the Nutrition/Health Education goals, the Board will promote and enable schools to:

Sheridan, Linda 5/7/14 10:57 AM

Deleted: -

... [2]

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(e)

- Establish an organic instructional garden (tilled ground, raised bed, container, nearby park, community garden, farm or lot) of sufficient size to provide students with experiences in planting, harvesting, food preparation, serving and tasting, including ceremonies and celebrations that observe food traditions, integrated with nutrition and core health curriculum and articulated with state standards. Harvested produce should be used in the cafeterias as available;
- Explore a farm to school program that would involve the development of a working farm on one acre of land at Oak Park High School. Students would take outdoor education classes with a diverse curriculum, the focus of which would be agriculture, and the small farm would supply fresh organic produce to the Child Nutrition program;
- Integrate hands-on experiences in gardens and classrooms with other relevant enriching activities such as farm field studies, farmers' markets tours, visits to community gardens and visits to health promotion/health care facilities. These opportunities will align with core health curriculum so that students begin to understand how lifestyle-related behaviors affect health, quality of life and longevity, and how nutrition, food development/distribution affect individual/community health;
- Offer a Wellness Council approved nutrition/health education program at each grade level as part of a sequential, coordinated, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Emphasize a health/nutrition curriculum that includes the caloric balance between food intake and energy expenditure (physical activity/exercise) and which links to the school meal program, other school foods and nutrition-related community services;
- Offer health education not only in health/PE classes but also creatively integrate it into other subjects such as math, science, language arts, social sciences, and electives;
- Limit health education materials such that they may not be provided by industry-sponsored groups such as the Dairy Council or the meat producers associations;
- Include enjoyable, developmentally-appropriate, culturally-relevant, participatory activities such as contests, promotions, cooking demonstrations or taste-testings;
- Promote fruits, vegetables, whole grain products, healthy food preparation methods and health-enhancing nutrition practices;
- Engage students as active participants in developing, advocating, and implementing nutrition and health-related policies, programs, and services;
- Provide instructional staff with adequate and ongoing in-services in health education that focus on teaching strategies that assess health knowledge and skills and promote healthy behaviors;
- Integrate eating experiences, gardens, cooking classes and nutrition/health education into the core academic curriculum at all grade levels;

Sheridan, Linda 5/7/14 11:12 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:12 AM
Formatted: Indent: Left: 0.5", No bullets or numbering

Sheridan, Linda 5/7/14 10:58 AM
Deleted: ... [3]

Sheridan, Linda 5/7/14 11:13 AM
Formatted: Indent: Left: 0.5", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(f)

- Play a role in a district recycling program that begins with the purchase of recycled products and maximizes the reduction of waste by recycling, composting and purchasing recycled products;
- Install full-service kitchens at school sites where public bond money is expended to repair or remodel the schools;
- Encourage schools to incorporate a brief physical activity/relaxation technique such as tai chi or yoga.

(cf. 6010 - Goals and Objectives)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)

Goals for Student Learning

Students will:

- Understand and demonstrate behaviors that prevent disease and speed recovery from illness, based on self-management skills related to diet, physical activity and safe food handling;
- Demonstrate ways in which they can enhance and maintain healthy lifestyle-related behaviors, using knowledge gained from curriculum and current medical recommendations and implementing skills that demonstrate personal responsibility, especially in positive goal setting and decision making;
- Analyze the influence of family, peer pressure, culture, media, technology and other factors on their decisions related to nutrition, physical activity, and lifestyle choices;
- Understand and demonstrate how to be positive, active role models for promoting health-enhancing behaviors (including healthful food and beverage choices) for their families, peers and community through advocacy and interpersonal communication skills;
- Understand and accept individual differences in human growth and development and the relationship between the human body, nutrition and healthy behaviors;
- Identify information, products, and services to promote healthy growth and development;
- Explore various food, agriculture, nutrition and health-related careers as vocational options.

(cf. 6142.8 - Comprehensive Health Education)

Environmental Responsibility and Waste Reduction

The Governing Board will ensure that:

- Meals prepared at school utilize fresh, whole, unpackaged, unprocessed or minimally-processed ingredients, to the maximum extent possible, in order to preserve nutritional content and reduce packaging waste;

Sheridan, Linda 5/7/14 11:13 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:13 AM
Formatted: Indent: Left: 0.5", No bullets or numbering

Sheridan, Linda 5/7/14 10:58 AM
Deleted: .

Sheridan, Linda 5/7/14 10:58 AM
Deleted: [4]

Sheridan, Linda 5/7/14 11:17 AM
Formatted: Indent: Left: 0.5", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(g)

- Cafeterias model environmentally-sound practices and educate/involve students and staff in reducing waste, composting, recycling and purchasing recycled materials;
- Packaging containing school meals is made of recycled materials that can (possibly) be recycled again;
- A food waste collection program will be implemented at all of the schools.

Communications with Parents

The District and school sites will:

- Support parents' efforts to provide a healthy diet to their children and ensure ample opportunity for daily physical activity during the regular school day;
- Offer lifestyle-enriching seminars for staff, parents and students and send home nutrition/health information, post healthy lifestyle tips on the district wellness website and provide nutrient analyses of school menus;
- Encourage parents to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet state/district nutrition standards;
- Provide parents a list of foods that meet the district's snack standards and offer ideas for healthy celebrations/parties, rewards, and fundraising activities;
- Create opportunities for parents to share their healthy food practices with others in the school community through parent-support groups and district-wide events, such as the International Gala;
- Provide information about physical education and other school-based physical activity opportunities before, during, and after the school day and support parents' efforts to provide their children with opportunities to be physically active outside of school.

(cf. 1113 - District and School Web Sites)
(cf. 6020 - Parent Involvement)

Food Marketing in Schools

School-based marketing will:

- Be consistent with district nutrition education and health promotion goals. As such, schools will limit food and beverage marketing to the promotion of foods and beverages that meet state/district nutrition standards for meals;
- Refrain from promoting predominantly low-nutrition foods and beverages, focusing instead on promotion of healthy foods, including fruits, vegetables, and whole grains; Use point-of-sale “teachable moments” to reinforce good nutrition and healthy lifestyle-related behaviors.

(cf. 3312 - Contracts)
(cf. 3550 - Food Service/Child Nutrition Program)

Sheridan, Linda 5/7/14 11:17 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:17 AM
Formatted: Indent: Left: 0.5", No bullets or numbering

Sheridan, Linda 5/7/14 10:59 AM
Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [5]

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(h)

(cf. 3554 - Other Food Sales)
(cf. 5148 - Child Care and Development)
(cf. 6300 - Preschool/Early Childhood Education)

Goals for Physical Education and Physical Activity

Definitions

Physical education is a planned sequential program of curricula and instruction that helps students develop the knowledge, skills, and confidence necessary for an active lifestyle.

Physical activity refers to participation in activities that require physical effort. Physical activity programs may provide participants with structured activity such as games and sports, unstructured activity, such as walking programs and dance, or opportunities to participate in physical activity in the daily routine, such as walk-to-school programs.

Physical Education

The minimum requirements for physical education in OPUSD are:

- All K-12 students (including students with disabilities and/or special health-care needs and those in alternative educational settings) will receive physical education instruction as designated (Education Codes 51210, 51222, and 51223);
- A minimum of 200 minutes for every 10 school days for students in grades 1-6;
- A minimum of 400 minutes for every 10 school days for students in grades 7-10;
- Temporary exemptions from physical education should be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program. (Education Code 51241);
- High school students who are exempt from two years of physical education in grades 10, 11, or 12, per local district policy, must be provided with the opportunity to participate in a variety of physical education elective courses. (Education Codes 51222(b) and 51241);
- High school physical education course content will include each of the following areas when facilities, safety, and budget constraints allow: (1) effects of physical activity on dynamic health; (2) mechanics of body movement; (3) aquatics; (4) gymnastics and tumbling; (5) individual and dual sports; (6) rhythm and dance; (7) team sports; and (8) combatives. (5 CCR 10060);
- Physical education instruction is delivered directly by a teacher credentialed to teach physical education, K-12. (Education Code 44203);
- Class size is consistent with the requirements of good instruction and safety. (5 CCR 10060) Class size will be discussed by Physical Education teachers and Site Administrators to ensure that good instruction and safety guidelines are being followed if problems arise;

Sheridan, Linda 5/7/14 11:18 AM

Deleted: -

Sheridan, Linda 5/7/14 11:00 AM

Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [6]

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(i)

- OPUSD will administer the State of California Physical Fitness test annually to all students in grades five, seven, and nine during the months of February, March, April, or May. (Education Code 60800);
- Tests will be administered by credentialed teachers who have received proper training in testing protocol;
- Students will receive their individual fitness test results upon completing the test (Education Code 60800);
- Teachers and other school and community personnel will not use physical activity such as running laps or push-ups, or withhold opportunities for physical activity such as recess or physical education as punishment. (Education Code 49001).

Curriculum and Instruction

Instruction in physical education should be based on the physical education content standards and should include the following:

- Full inclusion of all students;
- At least 50 percent of instructional time spent in moderate-to-vigorous physical activity;
- Maximum participation and ample practice opportunities for class activities;
- A variety of instructional techniques and opportunities for growth and success;
- Differentiation when possible and appropriate;
- Well-designed lessons that facilitate student learning;

- Out-of-school assignments that support learning in the class room, the practice of learned skills, and that are health and fitness based;
- Appropriate discipline and class management;
- Instruction in a variety of motor skills designed to enhance the physical, mental, and social/emotional development of every child;
- Fitness education and assessment to help students understand, improve, and/or maintain their physical well-being. This assessment shall be explained, practiced, and reported to students and their parents;
- Development of cognitive concepts about motor skills and fitness;
- Include outside speakers and experts in regard to health and fitness.

Facilities for Physical Education Instruction

- Physical Education facilities should be considered a learning environment at each site;
- School personnel will minimize the use of physical education facilities for non-instructional purposes during the school day. A master calendar for physical education facilities should be kept at each site so that all parties are aware of facility use;

Sheridan, Linda 5/7/14 11:18 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:18 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

Sheridan, Linda 5/7/14 11:00 AM
Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [7]

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(j)

- Physical Education facilities should be properly maintained by the site and district on a regular basis ensuring safety and security for students and teachers. The district and sites should continue with a system of communication that ensures proper maintenance;
- When weather or other activities create conflicts in the usage of physical education facilities, site administration and physical education teachers should work together to find acceptable alternatives.

Assessment of Student Learning

- OPUSD will send each student's physical fitness test results to parents and guardians;
- In addition to the required physical fitness test, assessment of student learning and accurate reporting of progress should be an ongoing process in physical education;
- When possible, the use of technology to assess student learning and fitness should be used;
- When possible, student assessment should be tracked throughout their time in OPUSD to measure growth and development over a period of years.

Professional Development

- Teachers assigned to deliver physical education instruction should receive focused, on-going professional development related to curriculum, instruction, and assessment in physical education. The district will help facilitate this training when possible.

(cf. 4131- Staff Development)

(cf. 4331- Staff Development)

Goals for Student Learning

The CDE's 2004 *Physical Education Model Content Standards for California Public Schools: Kindergarten Through Grade Twelve* outlines the essential skills and knowledge that all students need for maintaining a physically active lifestyle.

The five overarching state standards that students shall demonstrate are:

- Motor skills and movement patterns needed to perform a variety of physical activities;
- Knowledge of movement concepts, principles, and strategies as they apply to learning and the performance of physical activities;
- The assessment and maintenance of a level of physical fitness to improve health and performance;
- Knowledge of physical fitness concepts, principles, and strategies to improve health and performance;

Sheridan, Linda 5/7/14 11:19 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:19 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

Sheridan, Linda 5/7/14 11:01 AM
Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [8]

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(k)

- The utilization of psychological and sociological concepts, principles, and strategies as applied to the learning and performance of physical activities.

Physical Activity

It is recommended that:

Daily Recess

- All elementary school students will have at least 20 minutes a day of supervised recess, preferably outdoors, during which schools should encourage moderate-to-vigorous physical activity, including the provision of space and equipment.

Integrating Physical Activity into the Classroom

- Schools will discourage extended periods, such as periods of two or more hours, of inactivity. When activities such as mandatory school wide testing necessitate that students remain indoors for long periods of time, schools should give students periodic breaks during which they are encouraged to stand and be moderately active;
- Classroom time in physical education should be spent on learning and discussing health and fitness related topics when possible.

Opportunities for Physical Activity Before and After School

- Schools will offer a range of activities that meet the needs, interests, and abilities of all students, including boys, girls, students with disabilities, and students with special health-care needs;
- All elementary, middle, and high schools will offer extracurricular physical activity programs, such as physical activity clubs, intramural programs, and special events that focus on physical activity. Oak Park High School should continue to offer interscholastic sports programs, as appropriate;
- After school enrichment programs will provide and encourage daily periods of moderate-to-vigorous physical activity for all participants, including the provision of space and equipment.

Safe Routes to School

- The school district will assess and, if necessary, improve students' ability to safely walk and bike to school. When appropriate, the district should collaborate with local public works, public safety, and/or police departments to achieve safe routes for walking and biking to school;
- OPUSD will explore the availability of federal "safe routes to school" funds, administered by the State Department of Transportation, to finance such improvements;

Sheridan, Linda 5/7/14 11:20 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:19 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

Sheridan, Linda 5/7/14 11:02 AM
Deleted: OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION ... [9]

Sheridan, Linda 5/7/14 11:20 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(I)

- OPUSD will encourage students to walk or bike to school. This will help alleviate transportation problems and encourage personal fitness.

Use of School Facilities Outside of School Hours

- School facilities and open spaces at school will be made available to students, staff, and community members before, during, and after the school day, on weekends, and during school vacation periods when appropriate and possible. School facilities and open spaces also should be made available to community agencies and organizations that offer physical activity and nutrition programs;
- School facility use agreements with these groups should include clauses that provide for payment, upkeep, care, and maintenance for all school facilities being used;
- Schools are encouraged to develop joint-use agreements or memoranda of understanding with civic and community partners to implement formal agreements for the use of school facilities. Joint-use agreements will include clauses that provide for care and maintenance of the school facilities.

Student Safety During Physical Activity

- The school/district will establish rules and procedures concerning safety for students and staff and assign responsibility for these rules and procedures appropriately;
- The school/district, working in collaboration with community health officials, will establish local standards for weather (heat) and air quality regarding students' participation in outdoor physical activity. The district will also establish policies that encourage the use of hats and sunscreen to prevent skin cancer and sun caused skin damage;
- The school/district will ensure that students and staff have access to appropriate hydration, such as water or other fluids;
- The school/district, in conjunction with a nurse, will develop an emergency response system to expedite aid to students and/or staff who are injured or become ill at school. The emergency response system should be communicated to the school community, and the necessary training and practice should take place on a regular basis;
- Equipment used for physical activity will be properly monitored and maintained to ensure participants' safety;
- The school/district, in conjunction with a nurse and the physical education teacher, should develop policies that outline guidelines for student participation in physical activity at school when they have a medical condition. These policies will be communicated to all members of the school community and be designed to protect students' well-being and provide for maximum participation of students in physical activity, at an appropriate level

Sheridan, Linda 5/7/14 11:20 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:20 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

Sheridan, Linda 5/7/14 11:03 AM
Deleted: - - ... [10]

Sheridan, Linda 5/7/14 11:21 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT
ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(m)

Physical Activity for School Staff

The Oak Park Unified School District highly values the health and well being of every staff member and will plan and implement activities and policies that support personal efforts by staff to maintain a healthy lifestyle

Staff wellness programs will support employees' efforts to improve their personal health and fitness so they can serve as role models and promote the health of others, including students.

The school district will plan, establish, and implement activities to promote physical activity among staff and provide staff with convenient opportunities to engage in regular physical activity. School personnel should model healthy fitness habits whenever possible. The District will work with local fitness centers to arrange special discounts for employees.

- Vending machines for staff should meet District wellness standards in terms of artificial ingredients. "Foods that contain potentially harmful food additives, including artificial preservatives nitrates, nitrites, artificial sweeteners, bovine growth hormone, high fructose corn syrup, excessive salt, artificial flavors and colors, hydrogenated oils (transfats), and antibiotics shall not be sold or served." However, the decision in regard to whether the vending machines for staff will comply with the District wellness standards in terms of artificial ingredients will be up to the staff at the individual school sites. Information related to installing healthier vending machines will be provided in order to assist in the decision making process.
- Lunch menu items will be available to staff at discounted prices to encourage healthy eating habits and promote the food service program;
- Food served at events such as professional development, receptions and visitations should comply with this policy to ensure consistency and to model healthy nutrition habits.

Goals for Other School-Based Activities

It is recommended that:

- All students will have daily access to a school nurse or a designated staff member who has current certification in CPR and first aid and is supervised by, and has physical or electronic access to, the school nurse or another duly qualified supervisor of health;
- Students have access to school counselors and psychologists who provide students with support and assistance in making healthy decisions, managing emotions, and coping with crises. (Eating disorder behaviors, including obesity, are often related to mental, emotional, and social problems, and overweight students may suffer from low self-esteem and/or be the target of bullying.) A plan and training will be organized to assist in identifying students with these issues;

Sheridan, Linda 5/7/14 11:03 AM

Deleted: -

... (11)

Sheridan, Linda 5/7/14 11:21 AM

Formatted: Indent: Left: 0.75", No bullets or numbering

OAK PARK UNIFIED SCHOOL DISTRICT ADMINISTRATIVE REGULATION

Series 5000

Students

AR 5030(n)

- Schools provide a safe and healthy school environment that supports health literacy and successful learning and ensures that students and adults are physically and emotionally safe. In addition to physical safety, the school environment will reflect a sense of community and mutual support among staff and students;
- All school-based before and after school programs will be aligned with the health and wellness policies adopted by OPUSD;
- Parent/guardian outreach efforts will emphasize the relationship between student health and academic performance and address the need for consistent health messages between the home and the school environments. Outreach efforts could include speaker nights, fitness assessment, and open play opportunities;
- Consistent health education, including but not limited to, nutrition and physical activity, should be provided to parents and families through the school/district newsletter, informational handouts, parent meetings, the school/district Web site, and other venues.

Monitoring District Wellness Council

- The superintendent or designee will ensure compliance with established district-wide nutrition and physical activity wellness policies. In each school, the principal or designee will ensure compliance with those policies in his/her school and will report on the school's compliance to the District's superintendent or designee;
- The District's Child Nutrition staff and the Wellness Council will ensure compliance with nutrition policies within the school food service program and will report on this matter to the superintendent;
- The Wellness Council will develop regular reports on district-wide compliance with the district's established school health / wellness policies, based on input from schools within the district. That report will be provided to the Board of Education and also distributed to all school health councils, parent/teacher organizations, school principals, and school health services personnel in the District

Adopted: 5-16-06

Amended: 3-08, [5-14](#)

Sheridan, Linda 5/7/14 11:22 AM
Formatted: No bullets or numbering

Sheridan, Linda 5/7/14 11:21 AM
Formatted: Indent: Left: 0.75", No bullets or numbering

Sheridan, Linda 5/7/14 11:22 AM
Deleted: -

Sheridan, Linda 5/7/14 11:03 AM
Deleted: - ... (12)

Sheridan, Linda 5/7/14 11:03 AM
Deleted: -

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: VII.1. MONTHLY CASH FLOW REPORT

DISCUSSION

ISSUE: Shall the Board receive and review a status report on District's actual and projected cash flow through April of the 2013-14 school year?

BACKGROUND: The State's funding appropriation schedule for school districts is always challenging, but never more so than now with more than 20% of the current year cash being deferred to the subsequent fiscal year. As a consequence, this condition has created significant issues in the management of the District's cash flow. Given this critical period in school district finance, budget, and cash management, the Business Office has developed the attached cash flow report as an ongoing tool to assist the Administration and Board in analyzing and managing its cash and remaining cash-solvent. This report is updated monthly to reflect actual receipts and disbursements and to update projections based on the latest information.

RECOMMENDATION: None. Information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

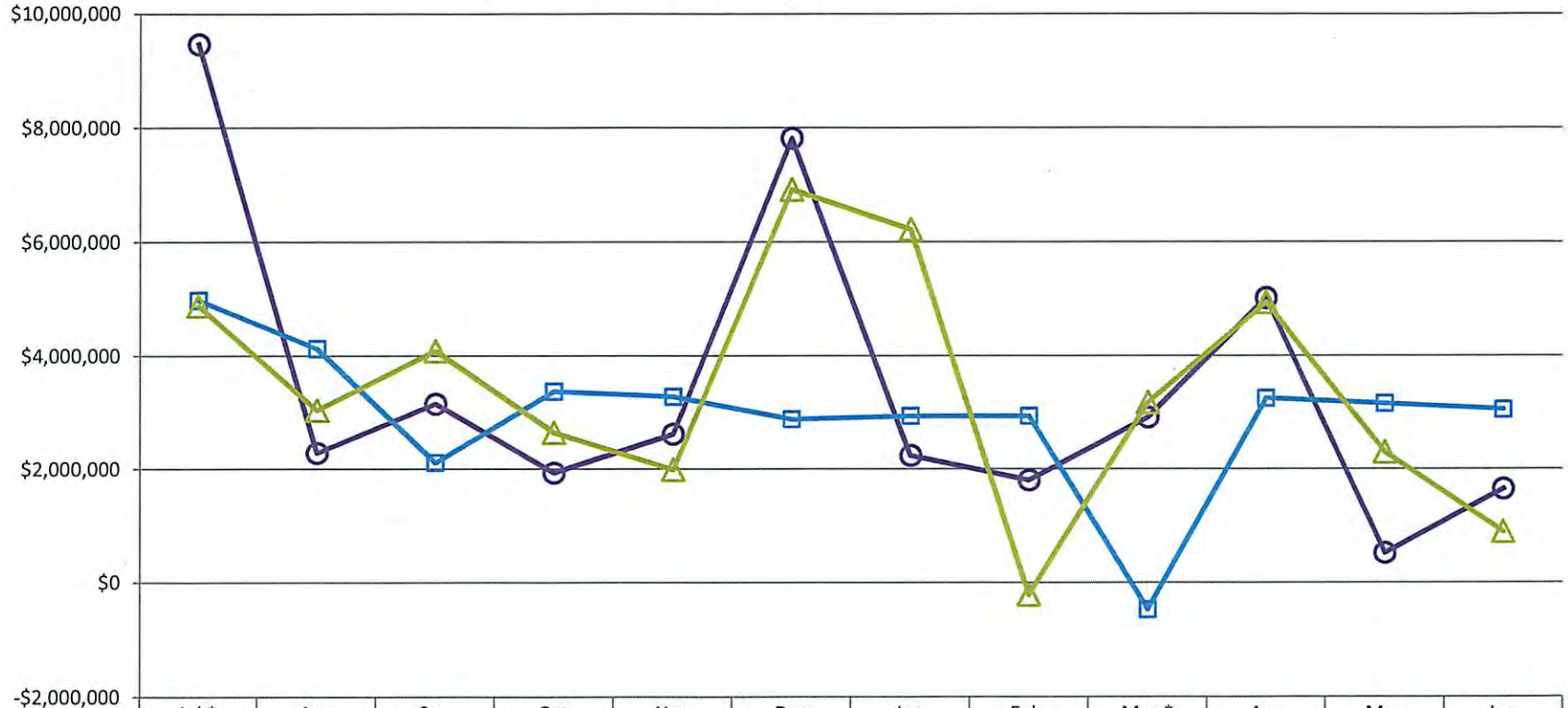
Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

OAK PARK UNIFIED SCHOOL DISTRICT - CASH FLOW										
Year: 2013-14 Budget										
Budget Used: 2nd Interim Budget Revision										
ACTUAL POSTINGS THROUGH APRIL 30, 2014										
	Object	July	August	September	October	November	December	January	February	March
A. BEGINNING CASH	9110	\$399,715	\$4,886,685	\$3,042,965	\$4,088,568	\$2,647,718	\$1,985,119	\$6,920,820	\$6,226,825	(\$218,344)
B. RECEIPTS										
Revenue Limit Sources										
Principal Apportionment	8010-8019	665,880	665,880	2,232,090	1,198,583	1,198,583	2,232,090	1,198,583	1,304,473	2,491,473
Property Taxes	8020-8079	23,744	16,080	0	13,425	393,525	4,565,124	121,611	203	23,700
Miscellaneous Funds	8080-8099	0	0	0	0	0	0	0	0	0
Federal Revenue	8100-8299	0	11,930	934	-11,748	11,274	46,583	1	-8,825	46,172
Other State Revenue	8300-8599	412,913	0	452,628	-471,437	622,056	131,823	175,089	23,511	27,991
Other Local Revenue	8600-8799	93,824	149,445	442,532	419,803	372,882	863,325	323,023	471,420	328,415
Interfund Transfers In	8910-8929	0	0	0	0	0	0	0	0	0
All Other Financing Sources	8930-8979	0	0	0	0	0	0	0	0	0
Other Receipts/Non-Revenue		0	0	0	0	0	0	0	0	0
TOTAL RECEIPTS		1,196,362	843,335	3,128,184	1,148,626	2,598,320	7,838,945	1,818,307	1,790,781	2,917,751
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	133,644	1,479,500	1,506,195	1,502,400	1,690,267	1,555,470	1,533,220	1,588,046	1,572,230
Classified Salaries	2000-2999	139,401	245,463	401,598	415,051	481,022	422,950	401,300	456,574	417,673
Employee Benefits	3000-3999	45,334	225,304	605,639	604,246	638,172	613,262	609,994	621,684	614,168
Books, Supplies	4000-4999	13,552	42,488	28,474	137,854	182,490	175,705	67,477	60,397	34,677
Services	5000-5999	112,535	594,343	99,864	429,226	415,180	166,255	280,687	251,170	145,984
Capital Outlay	6000-6599	0	0	0	0	0	0	311	11,660	11,660
Other Outgo - Excess Costs	7000-7499	0	0	0	0	0	0	-8,762	60,918	0
Interfund Transfers Out	7600-7629	0	0	0	0	0	0	0	0	0
All Other Financing Sources	7630-7699	0	0	0	0	0	0	0	0	0
Other Disbursements/Non Expenditures		0	0	0	0	0	0	0	0	0
TOTAL DISBURSEMENTS		444,465	2,587,098	2,641,769	3,088,776	3,407,132	2,933,642	2,884,227	3,050,450	2,796,392
D. BALANCE SHEET TRANSACTIONS										
Accounts Receivable	9200	2,964,725	1,445,071	31,401	786,998	23,419	-18,922	425,970	14,838	2,253
Accounts Payable	9500	-1,931,653	-439,028	527,787	-287,697	122,793	49,320	-54,045	109,661	98,681
Current Loans (Cross Yr TRAN)	9640	-2,608,000	-1,106,000	0	0	0	0	0	0	3,175,000
Current Loans (Current Yr TRANS)	9640	5,310,000	0	0	0	0	0	0	-5,310,000	
TOTAL PRIOR YEAR TRANSACTIONS		3,735,073	-99,957	559,188	499,300	146,212	30,398	371,925	-5,185,501	3,275,934
E. NET INCREASE/DECREASE (B-C+D)		4,486,969	-1,843,720	1,045,603	-1,440,850	-662,600	4,935,701	-693,995	-6,445,169	3,397,293
F. ENDING CASH (A+E)		4,886,685	3,042,965	4,088,568	2,647,718	1,985,119	6,920,820	6,226,825	-218,344	3,178,948
G. ENDING CASH, PLUS ACCRUALS										

OAK PARK UNIFIED SCHOOL DISTRICT - CASH FLOW						
Year: 2013-14 Budget						
Budget Used: 2nd Interim Budget Revision						
	Object	April	May	June	Accruals	Total
A. BEGINNING CASH	9110	\$3,178,948	\$4,944,599	\$2,300,826		
B. RECEIPTS						
Revenue Limit Sources						
Principal Apportionment	8010-8019	753,859	551	1,273,278	2,952,392	18,167,715
Property Taxes	8020-8079	3,410,728	69,288	357,232	0	8,994,661
Miscellaneous Funds	8080-8099	0	0	0	0	0
Federal Revenue	8100-8299	0	353,878	0	439,233	889,432
Other State Revenue	8300-8599	196,606	0	0	389,232	1,960,412
Other Local Revenue	8600-8799	660,686	35,095	23,857	571,831	4,756,138
Interfund Transfers In	8910-8929	0	0	0	0	0
All Other Financing Sources	8930-8979	0	0	0	0	0
Other Receipts/Non-Revenue		0	0	0	0	0
TOTAL RECEIPTS		5,021,879	458,812	1,654,367	4,352,688	34,768,358
C. DISBURSEMENTS						
Certificated Salaries	1000-1999	1,566,701	1,566,701	1,566,701	131,548	17,392,623
Classified Salaries	2000-2999	431,934	431,934	417,673	30,493	4,693,066
Employee Benefits	3000-3999	617,897	617,897	617,897	132,450	6,563,944
Books, Supplies	4000-4999	81,416	34,688	162,936	61,111	1,083,265
Services	5000-5999	276,585	233,373	297,144	188,004	3,490,349
Capital Outlay	6000-6599	0	0	0	0	23,630
Other Outgo - Excess Costs	7000-7499	0	113,864	0	164,980	331,001
Interfund Transfers Out	7600-7629	0	0	0	0	0
All Other Financing Sources	7630-7699	0	0	0	0	0
Other Disbursements/Non Expenditures		0	0	0	0	0
TOTAL DISBURSEMENTS		2,974,532	2,998,457	3,062,351	708,586	33,577,876
D. BALANCE SHEET TRANSACTIONS						
Accounts Receivable	9200	707	60,935		0	5,737,395
Accounts Payable	9500	97,596	-165,063		0	(1,871,648)
Current Loans (Cross Yr TRAN)	9640	-380,000			-2,795,000	(3,714,000)
Current Loans (Current Yr TRANS)	9640				0	0
TOTAL PRIOR YEAR TRANSACTIONS		-281,697	-104,128	0	-2,795,000	151,747
E. NET INCREASE/DECREASE (B-C+D)		1,765,650	-2,643,773	-1,407,984	849,102	1,342,229
F. ENDING CASH (A+E)		4,944,599	2,300,826	892,842	849,102	\$1,342,229
G. ENDING CASH, PLUS ACCRUALS					1,741,944	

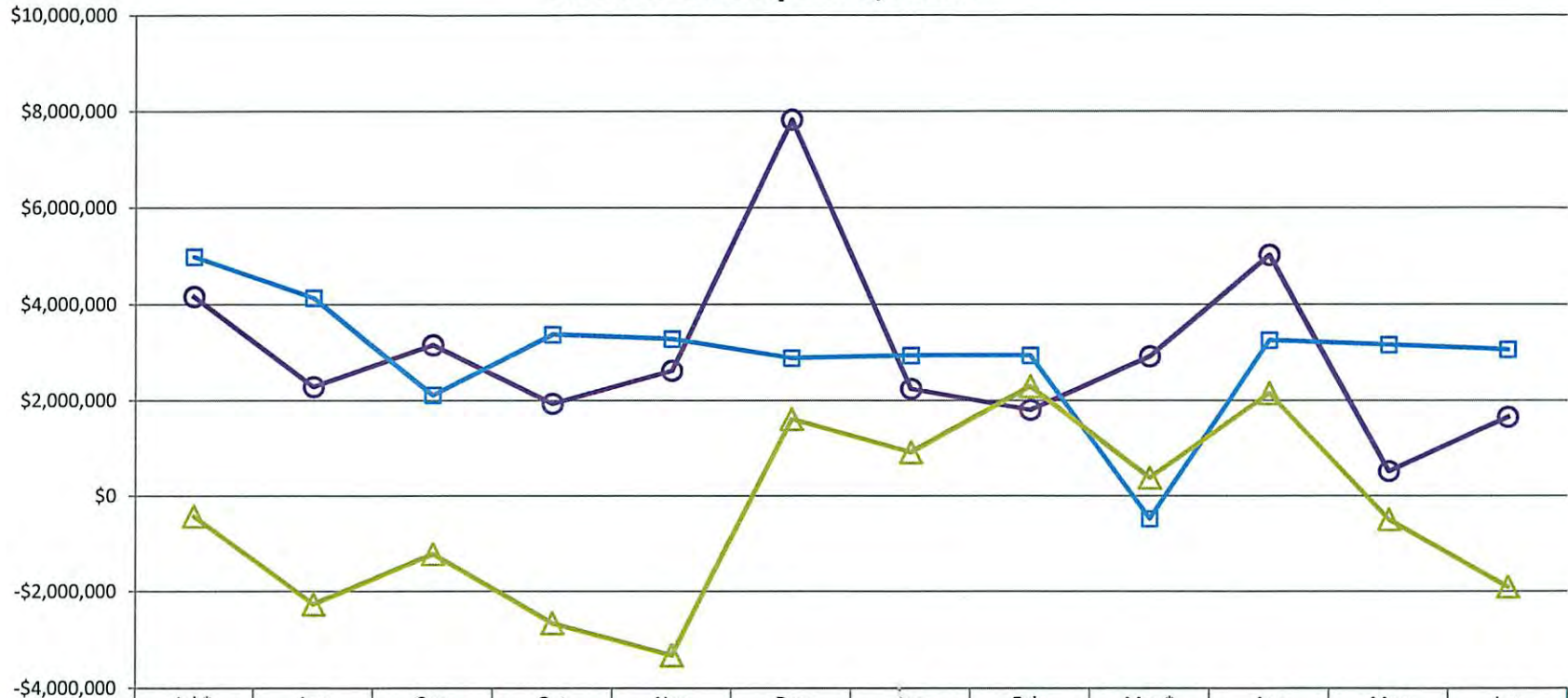
OPUSD - Cashflow Actuals thru April 30, 2014



	Jul *	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar *	Apr	May	Jun
Revenue + AR	9,471,087	2,288,406	3,159,586	1,935,624	2,621,739	7,820,023	2,244,277	1,805,619	2,920,004	5,022,586	519,747	1,654,367
Expense + AP	4,984,118	4,132,125	2,113,982	3,376,473	3,284,339	2,884,322	2,938,272	2,940,788	-477,289	3,256,936	3,163,520	3,062,351
Cash Balance	4,886,685	3,042,965	4,088,568	2,647,718	1,985,119	6,920,820	6,226,825	-218,344	3,178,948	4,944,599	2,300,826	892,842

* NOTE: TRAN loan proceeds included in Revenue and Cash Balance lines: July \$5,310,000; March \$2,795,000.
TRAN repayment included in Expense and Cash Balance lines: July \$2,608,000; August \$1,106,000; February \$5,310,000.

OPUSD - Cashflow without TRAN Actuals thru April 30, 2014



	Jul *	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar *	Apr	May	Jun
Revenue + AR	4,161,087	2,288,406	3,159,586	1,935,624	2,621,739	7,820,023	2,244,277	1,805,619	2,920,004	5,022,586	519,747	1,654,367
Expense + AP	4,984,118	4,132,125	2,113,982	3,376,473	3,284,339	2,884,322	2,938,272	2,940,788	-477,289	3,256,936	3,163,520	3,062,351
Cash Balance	-423,315	-2,267,035	-1,221,432	-2,662,282	-3,324,881	1,610,820	916,825	2,296,656	383,948	2,149,599	-494,174	-1,902,158

*** NOTE:** TRAN loan proceeds not included in Revenue and Cash Balance lines: July \$5,310,000, March \$2,795,000.
 Cross Year TRAN repayment included in Expense and Cash Balance lines: July \$2,608,000; August \$1,106,000; Current Year TRAN repayment not included (February \$5,310,000).

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: MAY 20, 2014
SUBJECT: VII.2. MONTHLY ENROLLMENT AND ATTENDANCE REPORT
INFORMATION

ISSUE: Shall the Board receive and review a status report on District enrollment and attendance through Month 8 of the 2013-14 school year?

BACKGROUND: As student enrollment and attendance plays a key factor in General Fund revenues, staffing, and expense, it is critical that the Board and Administration carefully monitor these factors in assessing both appropriate student support and the District's financial position. Accordingly, staff has prepared current enrollment and attendance information through the end of the most recent reporting period to assist in this review. This report will be updated and reported to the Board each month at its regular meetings, accompanied by staff analysis of the information.

RECOMMENDATION: None. Information only.

Prepared by: Barbara Dickerson, Director, Fiscal Services
Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting, May 20, 2014

Page 1

Site/ Grade	YEAR TO DATE		Month 1		Month 2		Month 3		Month 4	
	ENRL*	ADA	ENRL*	ADA	ENRL*	ADA	ENRL	ADA	ENRL	ADA
BES										
K	105	98.84	101	98.56	101	96.95	102	97.94	103	99.00
1	84	80.96	83	81.19	84	81.50	84	82.11	84	79.50
2	85	80.88	82	78.38	82	80.35	82	79.28	83	79.72
3	110	107.12	111	109.00	111	108.00	110	107.56	110	105.56
4	115	99.41	116	113.19	116	114.00	116	112.67	117	111.83
5	131	125.42	129	125.75	131	126.70	130	126.78	131	125.78
SDC	0	-	0	-	0	-	0	-	0	-
Total	630	592.63	622	606.07	625	607.50	624	606.34	628	601.39
ADA % **		96.60%		97.61%		97.29%		97.02%		95.54%
OHES										
K	77	74.71	78	77.00	77	76.05	77	74.72	77	72.28
1	77	76.64	81	79.50	81	79.35	80	77.44	80	76.61
2	86	82.96	87	85.19	86	84.45	86	84.22	85	80.33
3	85	82.76	85	83.69	85	83.45	85	83.33	85	81.56
4	93	91.91	95	92.75	95	93.15	95	93.89	94	92.00
5	101	97.01	99	96.19	100	96.65	100	97.44	100	96.78
SDC	2	1.90	2	2.00	2	1.95	2	2.00	2	1.89
Total	521	507.89	527	516.32	526	515.05	525	513.04	523	501.45
ADA % **		96.93%		97.97%		97.39%		97.57%		95.59%
ROES										
K	131	123.10	128	125.63	128	126.00	127	123.61	127	120.33
1	75	70.12	69	68.19	70	68.25	70	67.78	71	67.67
2	113	110.62	115	112.69	115	111.40	115	113.33	114	110.00
3	81	79.29	82	80.81	82	80.80	82	80.39	82	78.78
4	118	115.45	120	117.13	120	115.85	119	117.83	119	114.06
5	102	97.19	100	98.06	101	96.50	101	98.17	102	95.22
SDC	0	-	0	-	0	-	0	-	0	-
Total	620	595.77	614	602.51	616	598.80	614	601.11	615	586.06
ADA % **		96.74%		98.19%		97.19%		97.72%		95.43%
MCMS										
6	353	342.37	353	345.94	353	345.40	354	344.94	355	340.11
7	379	369.85	384	376.25	385	374.30	386	372.61	383	366.72
8	387	372.69	385	376.00	385	371.75	386	375.50	387	370.89
SDC	4	3.93	4	3.94	4	3.95	4	4.00	4	3.94
Total	1123	1,088.84	1126	1,102.13	1127	1,095.40	1130	1,097.05	1129	1,081.66
ADA % **		96.73%		97.93%		97.22%		97.21%		95.96%
OPHS										
9	386	380.9	397	388.88	397	388.88	392	385.22	391	379.72
10	387	381.5	393	387.88	393	387.88	393	385.83	392	381.78
11	366	363.69	380	372.94	379	372.94	379	367.94	378	364.67
12	334	330.00	347	340.50	347	340.50	344	336.44	342	334.11
SDC	2	1.98	2	1.56	2	1.56	2	1.94	2	1.72
Total	1475	1,458.07	1519	1,491.76	1518	1,491.76	1510	1,477.37	1505	1,462.00
ADA % **		97.22%		98.27%		98.32%		97.52%		96.90%
OVHS										
10-12	38	36.30	42	40.71	39	37.59	39	37.48	42	37.84
ADA % **		95.54%		96.93%		96.38%		96.10%		90.10%
OPIS										
K-12	223	209.79	214	207.06	216	211.90	211	208.67	210	204.39
ADA % **		94.08%		98.42%		98.10%		98.90%		97.33%
Other ***	2	5.74	0	2.55	1	3.76	1	4.01	2	4.92
TOTALS										
K-12	4632	4,495.03	4664	4,569.11	4668	4,561.76	4654	4,545.07	4654	4,479.71
ADA % **		97.04%		97.97%		97.72%		97.66%		96.26%

* Enrollment is as of last day of school month.

** % of Attendance by Site is from Zangle Attendance Month calculation.

*** Other is HH, NPS, Ext Yr

MONTHLY REPORT OF ENROLLMENT AND ADA

Board Meeting, May 20, 2014

Page 2

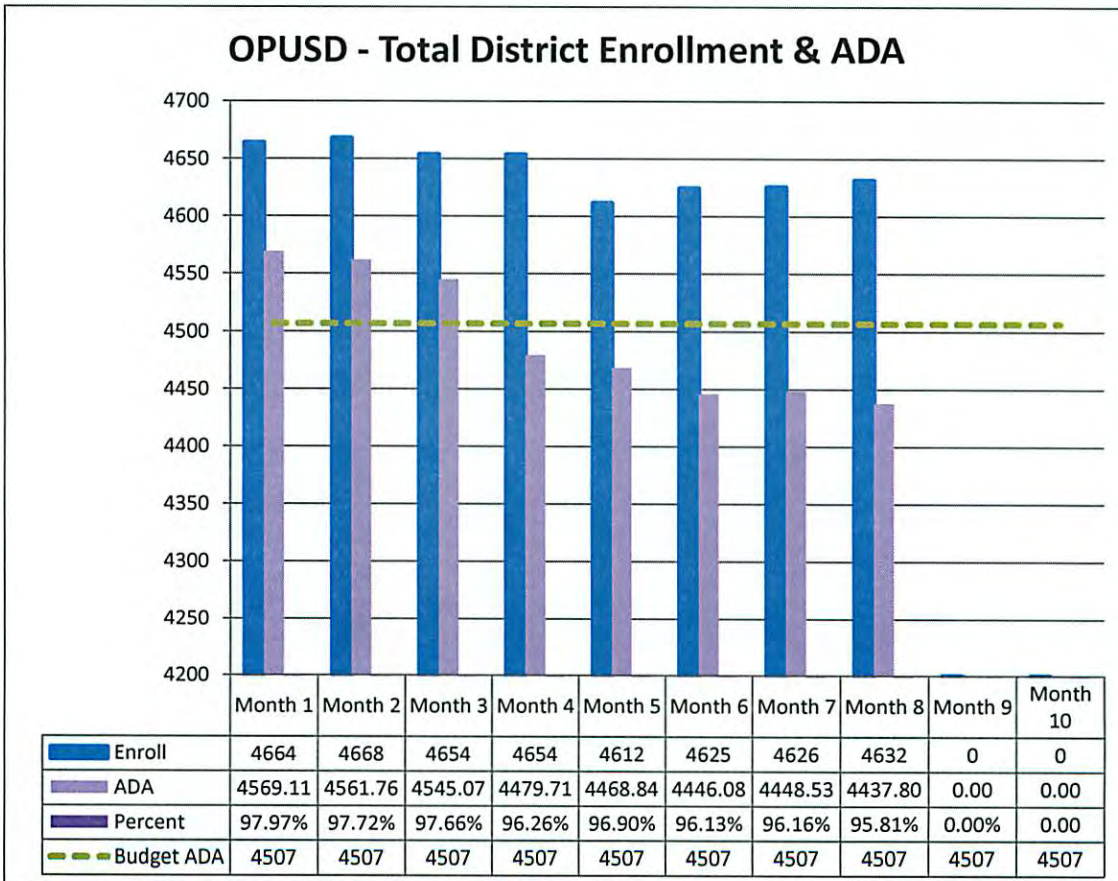
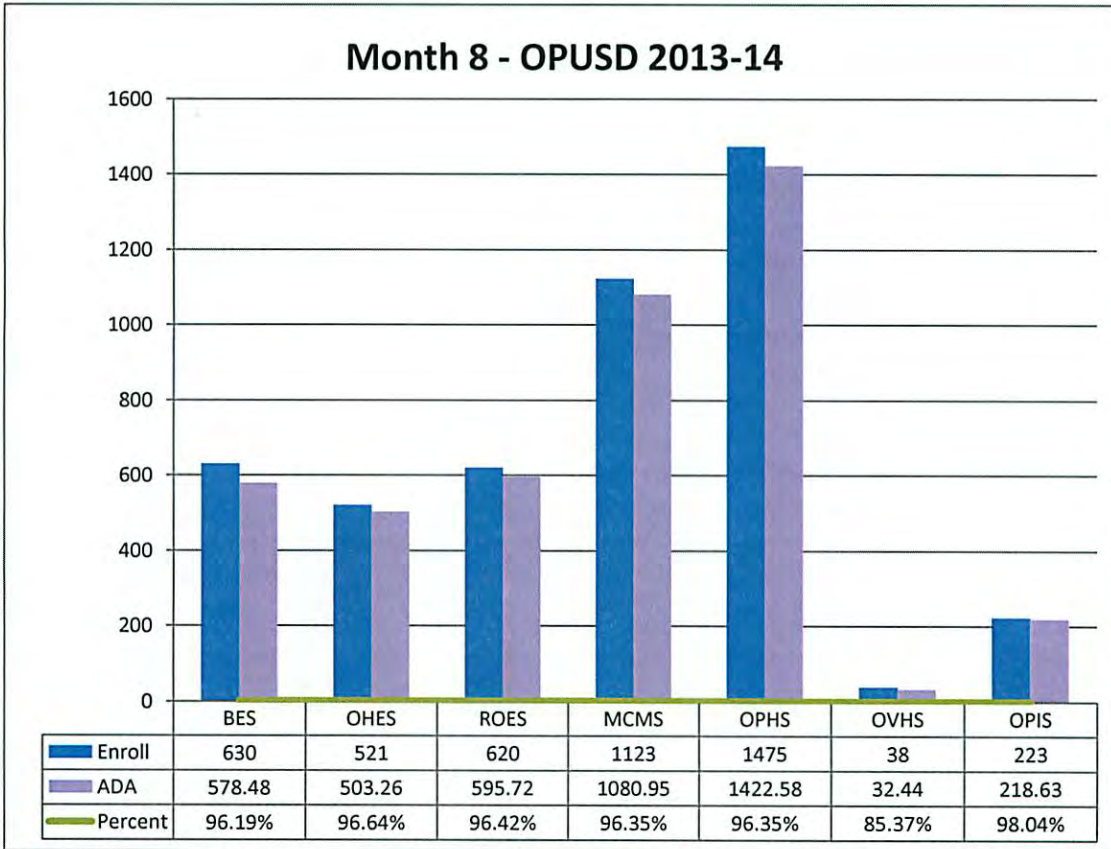
Site/ Grade	Month 5		Month 6		Month 7		Month 8		Month 9		Month 10	
	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA	ENRL	ADA
BES												
K	104	99.72	104	99.63	104	98.89	105	99.63				
1	84	80.56	84	80.47	84	80.68	84	80.32				
2	85	81.78	85	82.37	85	83.16	85	82.21				
3	110	106.22	110	105.37	110	107.11	110	107.11				
4	115	93.28	115	83.79	115	83.89	115	84.47				
5	130	125.78	129	123.47	130	124.68	131	124.74				
SDC	0	-	0	-	0	-	0	-				
Total	628	587.34	627	575.10	628	578.41	630	578.48	0	-	0	-
ADA % **		96.35%		95.90%		96.45%		96.19%				
OHES												
K	77	73.67	77	73.79	77	75.00	105	99.63				
1	78	75.89	78	75.79	77	75.00	84	80.32				
2	85	82.11	85	81.53	85	82.00	85	82.21				
3	85	82.17	85	82.32	85	82.37	110	107.11				
4	94	91.94	94	90.32	93	90.53	115	84.47				
5	100	97.44	101	97.11	101	97.63	131	124.74				
SDC	2	1.89	2	1.79	2	1.79	0	-				
Total	521	505.11	522	502.65	520	504.32	630	578.48	0	-	0	-
ADA % **		96.62%		96.41%		96.81%		96.19%				
ROES												
K	129	121.61	130	124.00	131	123.42	131	124.68				
1	73	69.17	74	71.84	73	69.53	75	71.84				
2	113	107.72	114	108.89	114	110.47	113	109.84				
3	81	78.72	80	78.21	80	78.32	81	78.42				
4	118	114.11	118	114.47	118	114.95	118	114.26				
5	102	97.61	102	97.21	102	97.89	102	96.68				
SDC	0	-	0	-	0	-	0	-				
Total	616	588.94	618	594.62	618	594.58	620	595.72	0	-	0	-
ADA % **		95.79%		96.33%		96.29%		96.42%				
MCMS												
6	354	340.50	352	341.68	352	339.32	353	339.42				
7	381	367.22	381	366.68	381	367.16	379	365.16				
8	387	370.50	388	372.16	386	371.63	387	372.53				
SDC	4	4.00	4	3.89	4	3.84	4	3.84				
Total	1126	1,082.22	1125	1,084.41	1123	1,081.95	1123	1,080.95	0	-	0	-
ADA % **		96.01%		96.37%		96.36%		96.35%				
OPHS												
9	389	380.33	387	376.74	387	377.05	386	374.32				
10	388	382.06	388	379.63	387	377.63	387	373.68				
11	367	369.11	366	356.00	366	355.53	366	356.00				
12	336	328.61	335	326.42	334	322.32	334	316.63				
SDC	3	1.94	3	2.63	3	2.16	2	1.95				
Total	1483	1,462.05	1479	1,441.42	1477	1,434.69	1475	1,422.58	0	-	0	-
ADA % **		97.25%		97.12%		97.02%		96.35%				
OVHS												
10-12	36	34.76	37	32.77	38	32.46	38	32.44				
ADA % **		96.56%		88.57%		85.42%		85.37%	#DIV/0!		#DIV/0!	
OPIS												
K-12	200	203.44	215	210.00	220	216.95	223	218.63				
ADA % **		101.72%		97.67%		98.61%		98.04%	#DIV/0!		#DIV/0!	
Other ***	2.00	4.98	2	5.11	2	5.17	2	5.74				
TOTALS												
K-12	4612	4,468.84	4625	4,446.08	4626	4,448.53	4741	4,513.02	0	-	0	-
ADA % **		96.90%		96.13%		96.16%		95.19%	#DIV/0!		#DIV/0!	

* Enrollment is as of last day of school month.

** % of Attendance by Site is from Zangle Attendance Month calculation.

*** Other is HH, NPS, Ext Yr

OAK PARK USD - ATTENDANCE



TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: May 20, 2014

SUBJECT: Brookside Elementary School, Monthly Board Report

School Site Council: All parent members to continue next year. Two teachers and one classified employee will be joining the 2014-15 SSC. The BES school handbook was updated. Expanded language regarding fees and donations was discussed as an addition to the handbook. There was a discussion about the importance of notifying the parent community promptly of potentially dangerous situations in and nearby the school. Monica Chizzo provided an update on the Ocean Guardian Grant status.

JUNIOR ACHIEVEMENT: During May and June, Brookside students in grades 1-5 will participate in Junior Achievement. Junior Achievement is the world's largest organization dedicated to educating students about workforce readiness, entrepreneurship and financial literacy through experiential, hands-on programs. Parent volunteers from the community deliver the curriculum in classrooms while sharing their experiences with students. Students put these lessons into action and learn the value of contributing to their communities. They can make a difference in the world.

FIELD TRIPS:

First grade will spend a day at the Ventura Harbor Beach. Fourth grade students will relive history at the Stagecoach Museum and the Gold Rush Simulation at Arroyo Park. Fifth graders will experience the Air Force One Simulation at the Ronald Reagan Library on May 15. All field trip forms have been updated with language regarding donations for the cost of the trip.

SCIENCE: The Brookside Science Fair is May 29 in the MPR.

BIG SUNDAY AT BROOKSIDE: School and community volunteers will work on a variety of Brookside projects on Big Sunday, May 18. Handball courts will be repaired and painted. Two dead Camphor trees are to be removed. New plants were added to planters and all areas were weeded and mulched. Windows will be washed and the quad area weeded and cleaned up. A special thank you to Michelle Wright, BES Project Manager.

HAPPENINGS:

May 15	Chorus Concert 6:30 p.m. in MPR
May 22	Solar System Play by 3 rd Grade @ 1:45 in MPR
May 23	Disaster Drill @ 8:45
May 31	Brookside Camp Out

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: May 20, 2014

SUBJECT: Monthly Board Report

International Gala

On Friday, April 4, we held our fifth annual International Gala. A small group of dedicated helpers assisted by Sepideh Yeoh organized the Gala. The event was held at Oak Park High School in their Pavilion and was more of a district-wide event than one focused on Red Oak as it has been in the past. It continues to get better each year. This event featured songs, dancing, music, a fashion show and food from over 15 different countries. Most of the materials for this event are shared from the backgrounds of our Red Oak and school district community.

Distinguished School Validation Visit

On Monday, April 7 a team of administrators from Ventura County came to validate our application to be awarded a California Distinguished School for 2014. The team looked at evidence to support what we wrote about our two Signature Practices. The two Practices we chose to highlight were science and parent community involvement. Accordingly, each class scheduled science lessons for the day and we had plenty of parent helpers involved. The team used documents, observations and interviews to validate our application. Our PFA provided a welcome lunch for our guests. The visit went extremely well.

Volunteer Brunch

To thank our parent and community volunteers, our Red Oak staff invited them to a brunch on Friday, April 11. The brunch had a safari theme and featured a variety of wonderful foods. The staff sang an original song of thanks to all the volunteers at our Morning Assembly.

Sincerely,

Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION
FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL
DATE: MAY 20, 2014
SUBJECT: MONTHLY SCHOOL REPORT

Softball at Lindero - May 1 2014: 8th graders played in their annual meeting.

ASB Dance - May 2, 5:30-8:00: Another great dance sponsored by ASB. There was food, games a D.J. and dancing, of course!

MCMS Music in the Parks Festival on May 3, 2014:

Choir: 1st Place, Superior Rating and Overall Top Middle School / Junior High Choir

Jazz Band: 2nd Place, Excellent Rating

Concert Band 1 (Advanced Band): 3rd Place, Excellent Rating

Concert Band 2 (Intermediate Band, different category): 1st Place, Excellent Rating

Outstanding job by students, supportive parents and the superb Elana Levine and Zachary Borquez.

State Science Fair - Congratulations to our students who went on to the State Science Faire! They are: Dhruv Aggarwal , Lili Follett, Joy Forster, Alexandra Grishchenko, Navya Hari, Catherine Herberg, Aadarsh Jha, Saaketh Pakanati, Colin Takeda and Medha Vallurpi. MCMS proudly celebrates Collin Takeda. Collin won 1st Place in his category, Alternative Energy, with his project titled, Sushi Power. Collin will be applying for Nationals and we wish him the very best. Good Luck Collin!!!!

Thanks to Ms. Ligeti for her encouragement and hard work helping to make this event happen, along with Marta Graves, Roger Newell, Katie Cohen and Kelly Johnson science teachers, 7th and 8th grades.

SBAC Testing - SBAC Testing May 5-14th: 6th grade testing is on May 5 and 6; 7th grade testing May 7th and 12th; 8th grade testing May 13th and 14th.

Culmination Photographs 7th-8th: 8th graders will have their pictures taken after school (2:45-4:00) after school. Pictures are free by Life Touch and will appear, with the Culmination Certificate, in a beautiful folio at Culmination in June.

Open House May 21st 6:30-8:00: Come for dinner and other treats, visit classrooms and behold the fruits of joyful learning!! We are also planning to officially open the amphitheater area of the campus!

Read 180 Orientation Meeting May 20^h, 3:00 p.m. in Room C-3: Parents of students who have been recommended to this program will have the chance to see the Reading Lab, meet the teacher and see some students demonstrating what they do in the class.

Spring Band/Chorus Concert May 29th 6:00-7:00 (Lab Band and Chorus) 7:00-8:00 (Intermediate, Advanced and Jazz band): Our annual spring musical treat, the fruit of students' hard work, under the dedicated musical leadership of Elana Levine and Zach Borquez.

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education

FROM: Stewart McGugan, Director of Alternative Education

DATE: May 20, 2014

SUBJECT: Monthly Board Report



OAK VIEW HIGH SCHOOL

MODEL SCHOOL

This past week, we received our award for Model school and the annual CCEA conference. Our staff was extremely happy to have dinner with Dr. Knight and former state superintendent, Jack O'Connell. The dinner and conference was a wonderful evening to express our gratitude to our teachers. It is always nice to get outside the school setting and show appreciation for one another.

CAREERS/LIFE SKILLS

Our senior students just arrived back from participating in the Life Skills retreat with the OPHS students. When the students returned from the retreat, they were full of love and respect, almost as if they had an enhanced outlook on life. They gave out hugs left and right to staff members and to each other. I received several emails from parents thanking Dr. Appell for this great program. I personally could not thank Dr. Appell enough for allowing OVHS students the opportunity to attend. I know from experience that this is a life-changing program and I cannot wait for my own kids to attend.

NATIONAL ALLIANCE OF MENTAL ILLNESS (NAMI) PRESENTATION

April 14th the NAMI group of Ventura County spoke to our students at an assembly. The overall response was OK. I feel that the presenter did not come across as prepared and knowledgeable on the topic. It felt as though they read from a script. I think the message was good, but I did not like the approach in which it was delivered. The presentation at night, to parents in the local community and staff members, was amazing and we had pretty strong attendance, with roughly 25 people. I felt the discussion at night was very appropriate. Parents and counselors went back and forth with the three presenters helping each other and it was a successful evening.

VENTURA COUNTY BEHAVIORIAL HEALTH - ADDITIONAL COUNSELING

At the beginning of the year we had a relationship with ACTION family counseling and drug treatment program. I did not feel this was in the best interest of our students, so I changed our relations, and began working with the Ventura County Behavioral Health department. We received counseling for one hour per week, during which time a counselor would lead a group of our students in alcohol and drug prevention. The counselor was also able to speak with students about anxiety, depression and other teen-related issues. I met with the Director of the program for the county, and they decided that for next year, they are going to give us a counselor for four to five hours per week to work with our students on prevention. We are also in the process of negotiating that the counselor who is provided start talking with our students about intervention. This will allow our counselor more time to focus in on the many overlooked issues of OPIS. OPIS is growing and Mr. Rogers is not able to look at all of the high needs of the high school and middle school students at OPIS along with the high demands of OVHS students.



OAK PARK INDEPENDENT SCHOOL

OAKCHELLA

Our first annual Oakchella event will be held Saturday, May 31st, at the Oak Park High School Pavilion. Kate Thompson and Kate Edwards and our OPIS students have been working tirelessly to organize the event. There will be several of our students performing, including some of our biggest actors/singers. This should be a great event for all of our students and all the OPUSD students who attend it.

OPIS TO CHANGE ONE HOUR MEETING TO ONE HOUR PER COLLEGE PREP COURSE

We are only looking at the idea of changing the number of hours a student must physically attend our high school program. This change would not affect the middle or elementary programs. This change would come into effect for the 2015-2016 school year. Currently, OPIS high school students attend one hour per week for ALL courses, total. We are looking to change the program so that a student must attend one hour per week, per College Prep course (A-G courses). This means that a majority of the students would be meeting roughly 5 hours in one given day. We are in the process of collaborating on the best way we can make this work for all students. We are thinking that we would have a “day” for every grade (Monday-9th, Tuesday 10th, Wednesday 11th, Thursday 12th, and Friday Office Hours/Clubs, Labs). Our studio set students will be working with the set teachers and we will be creating a program within our OPIS program so that we can accommodate and retain these students. Students would only need to attend one full day per week. If a high school student were not on the CP course track, they would only need to meet with our teachers one hour per week, as they do currently. I have formed a committee of three teachers (Delong, Thompson, and Glazer) to look at what other schools are doing and to examine their best practices. I would like this committee to think about how these observed practices can work at OPIS and if they are feasible considering our current students. We have a special type of student and we need to make sure we are trying to work our program with them in mind. Once we have a good idea what we will be doing, we will share it with all parents as well as have meetings at night to address concerns or questions. We are excited for the final product as we think this is going to mean a great future for OPIS, but it will take a ton of work to complete. This is inspiring our teachers and we are looking forward to it.

Respectfully Submitted:

Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified School District Board of Education

FROM: Kim Gregorchuk, Director, Oak Park Neighborhood School

DATE: May 20, 2014

SUBJECT: Monthly Board Report

Our Winter Carnival was a huge success! We raised \$6,818! But, even more importantly than that, everyone attending had a great time and enjoyed the snow, the activities, the weather, and the wonderful feeling of community. The Winter Carnival is a tremendous amount of work and could not happen without the effort and dedication of each of our 56 families—They truly are amazing!

Our Parent Advisory Board president ordered our TrexVille Playhouse and it is scheduled to arrive on May 16th. The fundraising and search for the perfect playhouse has been a lengthy process, but it has been well worth it. We were able to find an open playhouse made of Trex that should last for many years.

The parents and children had a fun time at our Reggionada/Open House. The parents were so surprised to see all the work the children had been doing. Room 16 was transformed into our very own “PetSmart” with clay reptiles, fabric fish, veterinarians, and an animal hospital. The children were so very proud of their work. Room 17 became “Wonky Donkey Land”, complete with carnival games, such as “Pin the Tail on the Wonky Donkey”, “Wonky Donkey Bean Bag Toss”, and a board game created, designed, and made by the children. It was an incredible transformation, and the children were very proud.

We are busy preparing for the Reggio DK and looking forward to collaborating with Oak Hills Elementary School. We have decided on the classroom for the Reggio DK, and will be working with the teacher to create a Reggio classroom where the environment is the third teacher.

We are taking applications for our Summer Session and filling up quickly. We will conduct a four-week program with our typical and special education children. We will be focusing on outdoor fun and kindergarten readiness.

Our fall enrollments are coming in steadily. Monthly tours have been full and we are now doing tours twice a month.

Respectfully Submitted;

Anthony W. Knight, Ed.D.
Superintendent